

Administration Committee Meeting Report (submitted 12-10-14)
Tuesday, December 9, 2014, 7:00 p.m., Henry County Courthouse, North Court
Jury Room 102J.

Members present: Dennis Anderson, Ted Sturtevant, Kathy Nelson, Jan May and
Jeff Orton. Members absent: None. Ex-Officio members present: None. Others
present: Steve Wells and Colleen Gillaspie.

Chairman Anderson called the meeting to order at approximately 7:00 p.m.

Member Nelson moved to approve the agenda as printed, Member May seconded,
all were in favor and motion carried.

Member Nelson moved that the November 5, 2014 Administration Committee
meeting minutes be approved as printed, Member Sturtevant seconded, all were in
favor and motion carried.

There was no public comment.

Steve Wells reported: 1) Maintenance Department is continuing routine cleaning
and maintenance duties; 2) A sewer line run has several cracks and needs
repaired; and 3) 2nd floor bathroom repairs are continuing.

Steve Wells had taken the Committee on a tour of the Courthouse just prior to the
Administration Committee meeting in which current repairs were described and
upcoming repairs were pointed out. A tour of the Sheriff's Department, jail and
basement areas is to be scheduled at a later date.

Mr. Wells requested bids for repair/replacement of the damaged sewer line run.
Two bids were received, with one being rejected due to being incomplete. Member
May moved to recommend the County Board authorize Wirth, Inc. Mechanical
Contractors to replace a cast iron sewer line run in the old Courthouse in the total
amount of \$10,000.00, Member Orton seconded, all were in favor and motion
carried (see attached bid).

The Committee reviewed the November electricity, natural gas and water usage
charts (attached).

Member Nelson moved to recommend to the Finance Committee the November
building/insurance/Capital Building claims in the amount of \$42,294.63, Member
Sturtevant seconded, all were in favor and motion carried.

Under old business, Ms. Gillaspie gave an update on the Courthouse repair and
paint work projects.

The Committee agreed to invite Phillips and Associates to attend the January meeting to discuss the next phase of the Courthouse repairs.

Mr. Wells explained the status of the old jail basement clean-up.

Ms. Gillaspie gave an overview on the status of the 457 Plan Bid for the new members.

Steve Wells left at approximately 8:23 p.m.

Under new business, the Committee reviewed and discussed the November Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports (on file).

Ms. Gillaspie gave an overview on the current Health Care Plan TPA status.

Ms. Gillaspie reviewed current labor issues. FOP mediation is scheduled for Wednesday, December 17th at 5:00 p.m.

Member Sturtevant moved to go into closed session at 8:49 p.m. to discuss personnel per 5 ILCS 120/2(C)(11), Member Nelson seconded; 5 yes - D. Anderson, T. Sturtevant, J. Orton, J. May and K. Nelson; 0 no; 0 absent.

Member May moved to return to open session at 9:05 p.m., Member Orton seconded, all were in favor and motion carried.

The next regular Administration Committee meeting was set for Wednesday, January 14, 2015, at 5:00 p.m., in the North court jury room 102J, Judicial Wing, Courthouse.

With no further business to discuss Member May moved to adjourn, Member Nelson seconded, all were in favor and motion carried. The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator