

Administration Committee Meeting Report (submitted 11-10-14)
Wednesday, November 5, 2014, 6:00 p.m., Henry County Courthouse, North Court
Jury Room 102J.

Members present: John Sovanski, Ted Sturtevant, Kathy Nelson and Roger Gradert (arrived at 6:41 p.m.). Members absent: None. Ex-Officio members present: None. Others present: Steve Wells, Jim Grier, Kevin Hermie and Colleen Gillaspie.

Acting Chairman John Sovanski called the meeting to order at approximately 6:00 p.m.

Member Sturtevant moved to approve the agenda as printed, Member Nelson seconded, all were in favor and motion carried.

Member Sturtevant moved that the October 8, 2014 Administration Committee meeting minutes be approved as printed, Member Nelson seconded, all were in favor and motion carried.

There was no public comment.

Mr. Jim Grier, Insurance Advisory Committee Representative, presented the FY15 proposed Henry County Insurance Premium Package for Committee review and consideration. The premium will be \$843,877, an overall 1.28% increase from the FY14 premium. The Worker's Compensation premium was flat while the Property/Casualty premium was up approximately \$3,000. This insurance package also includes additional cyber liability coverage at a cost of \$7,771 which accounts for 0.93% of the increase. Member Nelson moved to recommend the County Board approve the FY15 Henry County Insurance Premium package in the amount of \$843,877.00, Member Sturtevant seconded, all were in favor and motion carried (see attachment).

Mr. Grier and Kevin Hermie left at approximately 6:16 p.m.

Steve Wells reported: 1) Maintenance Department is continuing routine cleaning and maintenance duties; 2) Sidewalk concrete has all been poured; 3) All wires are in and ten more domes need to be installed for the security camera project; and 4) 2nd floor bathroom flooring is laid in the large bathroom.

A quote will be requested from Americlock for routine maintenance of the clock.

The Committee reviewed the October electricity, natural gas and water usage charts (attached).

Member Sturtevant moved to recommend to the Finance Committee the October building/insurance/Capital Building claims in the amount of \$45,268.45, Member Nelson seconded, all were in favor and motion carried.

Under old business, Mr. Wells gave an update on the Courthouse repair and paint work projects.

Mr. Wells explained the status of the old jail basement clean-up.

Steve Wells left at approximately 6:28 p.m.

Ms. Gillaspie discussed the 457 Plan Bid and the questionnaire sent regarding such request. The Committee agreed to allow sessions to be scheduled for participating 457 Plan members to hear from both the current 457 Plan operator and the bidder. Ms. Gillaspie will work on scheduling such sessions over the next several weeks.

Under new business, the Committee reviewed and discussed the October Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports (on file).

Chairman Roger Gradert arrived.

Ms. Gillaspie briefly discussed an insurance situation and requested direction. The Committee requested additional research be completed.

Ms. Gillaspie gave an overview on the current Health Care Plan TPA status.

Ms. Gillaspie reviewed current labor issues. FOP negotiations will be moving to mediation which are currently not scheduled.

The Committee continued discussion on the creation of a commemorative plaque for the Courthouse lighting. Chairman Roger Gradert will discuss wording with the Administration Office and a plaque will be ordered.

The next regular Administration Committee meeting was set for Wednesday, December 3, 2014, at 6:00 p.m., in the North court jury room 102J, Judicial Wing, Courthouse.

With no further business to discuss Member Sovanski moved to adjourn, Member Sturtevant seconded, all were in favor and motion carried. The meeting adjourned at 7:12 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator