

Administration Committee Meeting Report (submitted 10-14-14)
Wednesday, October 8, 2014, 6:00 p.m., Henry County Courthouse, North Court
Jury Room 102J.

Members present: Roger Gradert, John Sovanski, Ted Sturtevant and Kathy Nelson. Members absent: None. Ex-Officio members present: None. Others present: Steve Wells and Colleen Gillaspie.

Chairman Roger Gradert called the meeting to order at approximately 6:00 p.m.

Member Sovanski moved to approve the agenda as printed, Member Sturtevant seconded, all were in favor and motion carried.

Member Sovanski moved that the September 3, 2014 Administration Committee meeting minutes be approved as printed, Member Sturtevant seconded, all were in favor and motion carried.

There was no public comment.

Steve Wells reported: 1) Maintenance Department is continuing routine cleaning and maintenance duties; 2) Cabinets in the old jail basement need removed; 3) The concrete work will be reviewed with Sterling Commercial Roofing to determine which they are responsible for. Once that is complete, repair work on sidewalk sections will begin; and 4) Wiring installation for the security camera project has been completed and cameras are expected to be installed beginning October 27th.

The Committee reviewed the September electricity, natural gas and water usage charts (attached).

Member Nelson moved to recommend to the Finance Committee the September building/insurance/Capital Building claims in the amount of \$78,475.85, Member Sturtevant seconded, all were in favor and motion carried.

Under old business, Ms. Gillaspie and Mr. Wells gave an update on the Courthouse repair and paint work projects.

Mr. Wells explained the status of the old jail basement clean-up.

Steve Wells left at approximately 6:25 p.m.

Ms. Gillaspie reviewed and discussed the unsolicited bid received for the 457 plan. Following review, the Committee requested a questionnaire be distributed to affected employees asking for their opinion on a potential change in providers.

Under new business, the Committee reviewed and discussed the September Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports (on file).

Ms. Gillaspie gave an overview on the current Health Care Plan TPA status. The Committee authorized Ms. Gillaspie to allow re-pricing of claims that had been originally denied due to the provider not being in the network as the network being used to pay claims is not the network Henry County plan participants were to use in the interim time period.

The Committee authorized offering flu shots again to current employees. This expense is funded from the Health Care Plan Fund.

Ms. Gillaspie discussed a proposal requested for Cyber Liability insurance. Member Sovanski moved to authorize Henry County include cyber liability insurance as a component in the Henry County Property/Casualty insurance bid effective December 1, 2014, Chairman Roger Gradert seconded, motion carried with Member Sturtevant voting nay.

Ms. Gillaspie reviewed current labor issues. The next FOP negotiations will be held Wednesday, October 22, 2014 at 5:00 p.m.

Chairman Roger Gradert moved to go into closed session at 7:16 p.m. to discuss employee compensation per 5 ILCS 120/2(c)(1), Member Nelson seconded; 4 yes – K. Nelson, T. Sturtevant, J. Sovanski and R. Gradert; 0 no; 0 absent.

Chairman Roger Gradert moved to return to open session at 7:30 p.m., Member Sovanski seconded, all were in favor and motion carried.

The Committee authorized a memorandum of understanding to be created regarding a union requested wage negotiation.

The next regular Administration Committee meeting was set for Wednesday, November 5, 2014, at 6:00 p.m., in the North court jury room 102J, Judicial Wing, Courthouse.

With no further business to discuss Member Nelson moved to adjourn, Member Sovanski seconded, all were in favor and motion carried. The meeting adjourned at 7:38 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator