Administration Committee Meeting Report (submitted 5-10-14)
Wednesday, May 7, 2014, 6:00 p.m., Henry County Courthouse, Room 303C.

Members present: Roger Gradert, John Sovanski, Ted Sturtevant, Kathy Nelson and Jake Waller (at 6:52 p.m.). Members absent: None. Ex-Officio members present: None. Others present: Steve Wells and Colleen Gillaspie.

Chairman Roger Gradert called the meeting to order at approximately 6:00 p.m.

Member Nelson moved to approve the agenda as printed, Member Sturtevant seconded, all were in favor and motion carried.

Member Nelson moved that the April 2, 2014 Administration Committee meeting minutes be approved as printed, Member Sturtevant seconded, all were in favor and motion carried.

There was no public comment.

Steve Wells reported: 1) Maintenance Department is continuing routine cleaning and maintenance duties; 2) Bids were requested for refinishing the wooden emergency exit doors of the old Courthouse; 3) Copper pipes in two of the second floor bathrooms need replaced which requires tearing up the flooring in both areas; 4) The joint landscaping project with Henry County Soil & Water will be upcoming and in preparation of the site, the bushes and shrubbery has been removed; 5) Wiring for the security camera project continues; 6) Fertilizer and weed killer will be applied to the Courthouse grounds the second weekend in May and liquid feed will be applied in a couple weeks; and 7) Painting on the 3rd floor of the old Courthouse continues.

Steve Wells explained he had talked to Harvey Johnson to request a bid for refinishing the wooden emergency exit doors of the old Courthouse, but has yet to receive such a bid. The Administration Office staff had requested and received a bid for such refinishing project which was discussed with the Committee. It was requested that Mr. Wells push to get an additional quote from Harvey Johnson for Committee review at the June Committee meeting.

As the joint landscaping project is quickly set to begin, the Committee discussed approval of signage for the plant species, which is Henry County's responsibility. Two options were presented, with a wide range of options in between. The Committee requested Lark Label be contacted to try and negotiate a reduced cost.

The Committee reviewed the April electricity, natural gas and water usage charts (attached).

Member Sovanski moved to recommend to the Finance Committee the April building/insurance/Capital Building claims in the amount of $44,055.30, Member Sturtevant seconded, all were in favor and motion carried.

Under old business, Ms. Gillaspie gave an update on the Courthouse lighting project as provided by Phillips and Associates.

Ms. Gillaspie gave an update on the Courthouse repair and paint work project.

Chairman Roger Gradert discussed a letter that has been drafted to Senator Mike Jacobs requesting potential funding for additional Courthouse repairs. Additional funding letters were discussed.

Ms. Gillaspie explained the status of the old jail basement clean-up. Also, a potential use for the space was briefly discussed.

Steve Wells left at approximately 6:50 p.m.

Under new business, the Committee reviewed and discussed the March Reinsurance, Loss Control and Administration Expense Reports and the April Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports (on file).

Member Waller arrived.

The Committee reviewed the bid received for the Mammogram Program. Only Kewanee Hospital submitted a bid as Hammond-Henry Hospital declined to participate. The Kewanee Hospital bid remained at $180.00, which includes the read fee (on file). Member Sovanski moved to authorize utilizing Kewanee Hospital as the June 2014 to May 2015 designated provider for mammograms, Member Sturtevant seconded, all were in favor and motion carried.

The Committee reviewed an addendum to the agreement between Henry County and Methodist to include discounted rates for services provided at Proctor Hospital. Chairman Roger Gradert moved to authorize the addendum to the Physician Hospital Organization Agreement between Henry County and Methodist First Choice, Inc., Member Sovanski seconded, all were in favor and motion carried.

Recommended revisions to the Henry County Health Care Plan as identified by the Health Care Plan Advisory Committee were reviewed and discussed (on file). Member Waller moved to recommend the County Board authorize the following revisions to the Henry County Health Care Plan: 1) include language allowing payment for helicopter charges of $17,500 plus $105 per loaded air mile; 2) revise language which currently excludes injectables to now state "injectables are covered with the exception of experimental, fertility, impotence, insomnia and any injectable drug used for cosmetic purposes"; 3) include routine exams with a limit of one per year; 4) list language stating routine exams, school exams immunizations and vaccinations are covered for dependants under the age of 16 (which is already a covered benefit with ambiguous language); 5) eliminate section #10 on page 5 of the health care plan relating to pre-existing conditions as it is no longer valid; 6) under "enrollment consideration" on page 6, add the Affordable Care Plan; and 7) under Medical Reimbursement Program (MRP), allow MRP and dental coverage for employee's under the age of 26 who are a member of

their parent's health care plan for the employee only, Member Sovanski seconded, all were in favor and motion carried.

The Committee reviewed information submitted from Washington National Insurance which requested authorization to engage employees in providing their services to them. The Committee agreed Washington National Insurance could share information which could be distributed to employees for external meetings to be held, which is the same right as all insurance companies.

The joint meeting scheduled for June 3, 2014 with Finance and Administration Committee's was discussed. Agenda items were recommended and discussed.

Ms. Gillaspie reviewed current labor issues.

The next regular Administration Committee meeting was set for Wednesday, June 4, 2014, at 6:00 p.m., in the North court jury room 102J, Judicial Wing, Courthouse.

With no further business to discuss Member Waller moved to adjourn, Member Sturtevant seconded, all were in favor and motion carried. The meeting adjourned at 7:59 P.M.

Respectfully submitted,

Colleen Gillaspie, County Administrator