

Administration Committee Meeting Report (submitted 7-9-13)  
Wednesday, July 8, 2013, 6:00 p.m., Henry County Courthouse, Room 303C.

Members present: Roger Gradert, John Sovanski, Marvin Gradert, Ted Sturtevant and Kathy Nelson. Members absent: None. Ex-Officio members present: None. Others present: Steve Wells, Bill Phillips and Colleen Gillaspie, County Administrator.

Chairman Roger Gradert called the meeting to order at approximately 6:00 p.m.

Member Sovanski moved to approve the agenda as revised, Member Kathy Nelson seconded, all were in favor and motion carried.

Member Sovanski moved that the June 5, 2013 Administration Committee meeting minutes be approved as printed, Member Kathy Nelson seconded, all were in favor and motion carried.

There was no public comment.

Steve Wells reported: 1) Maintenance Department is continuing routine cleaning/maintenance duties; 2) The repairs to the 2<sup>nd</sup> floor judge's bathroom has been completed; 3) Work will begin on the 3<sup>rd</sup> floor bathroom next week; and 4) The new lochinvar should be online within the week.

A letter from Rich VerHeecke, County Treasurer, regarding the urinals in the basement was reviewed. Bill Phillips, Phillips and Associates Architects, Inc., stated it is his experience that corroded pipes happen with urinals and the repair costs can include pipe replacement, soil replacement and concrete work. The Committee requested an estimate to repair the piping and urinal.

The Committee reviewed the June electricity, natural gas and water usage charts (attached).

Member Marvin Gradert moved to recommend to the Finance Committee the June building/insurance/Capital Building claims in the amount of \$44,133.18, Member Sovanski seconded, all were in favor and motion carried.

Under old business, Mr. Phillips discussed an estimate as requested for sheet metal repairs around the 2<sup>nd</sup> floor of the Old Courthouse. Sterling Commercial Roofing supplied an estimate to repair/replace sheet metal at five locations including above windows in the southwest corner of the large courtroom, in the southwest corner of the south stairwell, in the northwest corner of the north stairwell, above the windows in the northeast corner of the first room in the law library and above the windows on the east side of the law library. Member Sturtevant moved to accept the bid from Sterling Commercial Roofing, Inc. for work as described in the amount of \$32,760.00 if statutorily allowed or to move

forward with the bidding process if formal bids are necessary, Member Marvin Gradert seconded, all were in favor and motion carried.

Bill Phillips left.

Ms. Gillaspie provided the status of the DCEO grant application.

Ms. Gillaspie reviewed the agenda for the Special Administration Committee meeting that is scheduled for July 11<sup>th</sup> at 7:30 p.m. in Room 103J. Randy Burkett Lighting and Design as well as Landmarks Illinois will be in attendance to answer questions regarding their lighting schemes and to show a mock-up of the lighting scheme chosen as an option by the Administration Committee.

The Committee discussed the information compiled regarding Henry County retiree health care costs. Discussion was held regarding the reduction or elimination of retiree health care benefits. Additional information was requested for review at the August Committee meeting.

Under new business, the Committee reviewed and discussed the May Reinsurance, Loss Control and Administration Expense Reports and the June Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports (on file).

Discussion was held regarding a health care plan claim appeal. No action was taken.

The Committee discussed the reinsurance renewal proposal submitted by Mutual Medical at the June 25, 2013 Health Care Plan Advisory Committee meeting for the period July 1, 2013 to June 30, 2014. Member Sovanski moved to recommend the County Board accept the reinsurance renewal proposal for a \$40,000.00 deductible from Symetra Life Insurance Co. in the amount of \$337,386.00, which reflects no change in the monthly premiums, Member Marvin Gradert seconded, all were in favor and motion carried (see attached).

Ms. Gillaspie gave the Committee an overview of the health care plan proposals from U-Med and Mutual Medical. The Health Care Plan Advisory Committee recommended the County continue to utilize Mutual Medical as our third party administrator.

The Committee discussed the Health Care Plan Advisory Committee's premium recommendation. Member Sovanski moved to accept the recommendation of the Health Care Plan Advisory Committee and freeze the health care plan rates for FY14 at the FY13 rates and forward the recommendation to the Finance Committee for use in the FY14 Budget Guidelines, Member Sturtevant seconded, motion carried with one nay.

The Committee discussed labor issues.

The next regular Administration Committee meeting was set for Wednesday, August 7, 2013, at 6:00 p.m., in the Board Conference Room #303C, third floor, Courthouse.

With no further business to discuss Member Marvin Gradert moved to adjourn, Member Sturtevant seconded, all were in favor and motion carried. The meeting adjourned at 7:57 P.M.

Respectfully submitted,

Colleen Gillaspie, County Administrator