

Administration Committee Meeting Report (submitted 4-8-13)
Wednesday, April 3, 2013, 6:00 p.m., Henry County Courthouse, Room 303C.

Members present: Roger Gradert, John Sovanski and Kathy Nelson. Members absent: Marvin Gradert and Ted Sturtevant. Ex-Officio members present: None. Others present: Steve Wells, Bill Phillips, Doug Bentzinger and Colleen Gillaspie, County Administrator.

Chairman Roger Gradert called the meeting to order at approximately 6:00 p.m.

Member Sovanski moved to approve the agenda as printed, Chairman Roger Gradert seconded, all were in favor and motion carried.

Member Sovanski moved that the March 6, 2013 Administration Committee meeting minutes be approved as printed, Chairman Roger Gradert seconded, all were in favor and motion carried.

There was no public comment.

Steve Wells reported: 1) Maintenance Department is continuing routine cleaning/maintenance duties; 2) The 2 horn/strobes in the old jail that are a part of the fire alarm system, but were found to not be working have been repaired; 3) Jarvis welding evaluated the leak and will plan to repair the boiler following the heating season; and 4) Outside clean-up is beginning and the trees will be evaluated over the next couple weeks for drought damage.

The Committee reviewed the March electricity, natural gas and water usage charts (attached).

Member Sovanski moved to recommend to the Finance Committee the March building/insurance/Capital Building claims in the amount of \$36,385.28, Chairman Roger Gradert seconded, all were in favor and motion carried.

Under old business, Bill Phillips and Doug Bentzinger, Phillips and Associates Architects, Inc., discussed the current status of the bid process for the Courthouse repairs. As the Committee's instructions were to discuss with the Illinois Historic Preservation Agency (IHPA) the necessity of repairing the current windows versus replacement, Ms. Gillaspie had been corresponding with one of their representatives. Unfortunately, a definitive response was only reached on April 2nd which hindered the final creation of the bid documents. Therefore the bid process for Phase IV of the Courthouse repairs has been postponed by approximately 30 days. It was reported that IHPA did indicate the windows can be replaced if no state or federal funds will be used for the project. The Committee agreed to replace the current windows and the base bid would include replacing all the eyebrow windows on the west side of the Courthouse with aluminum clad wood windows with an alternate bid for the remaining approximately 28 windows. Mr. Phillips

and Mr. Bentzinger will return to the May Administration Committee meeting to present the final Phase IV Courthouse repair bid documents.

Ms. Gillaspie provided the status of the DCEO grant application.

Under new business, the Committee reviewed and discussed the February Reinsurance, Loss Control and Administration Expense Reports and the March Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports (on file). The Health Care Plan Advisory Committee met March 18th with Mutual Medical to discuss the effects of the Affordable Health Care Plan Act on the Henry County Insurance Plan. An overview of that meeting was given to the Committee.

The Health Services Agreement between Henry County and Healthlink was not approved by Mutual Medical and therefore was not ready for Committee approval.

Barb Link arrived at approximately 7:15 p.m.

The Committee discussed labor issues. The Courthouse and Circuit Clerk AFSCME units had scheduled a ratification meeting for April 3rd at 4:30 p.m.

Member Kathy Nelson moved to go into closed session at 7:21 p.m. to discuss collective negotiating matters per 5 ILCS 120/2(c)(2), Member Sovanski seconded; 3 yes –Kathy Nelson, J. Sovanski and R. Gradert; 0 no; 2 absent - M. Gradert, and T. Sturtevant.

Member Kathy Nelson moved to return to open session at 7:45 p.m., Member Sovanski seconded, all were in favor and motion carried.

The next regular Administration Committee meeting was set for Wednesday, May 8, 2013, at 6:00 p.m., in the Board Conference Room #303C, third floor, Courthouse.

With no further business to discuss Member Sovanski moved to adjourn, Member Kathy Nelson seconded, all were in favor and motion carried. The meeting adjourned at 7:54 P.M.

Respectfully submitted,

Colleen Gillaspie, County Administrator