

Administration Committee Meeting Report (submitted 5-3-12)  
Wednesday, May 2, 2012, 6:00 p.m., Henry County Courthouse, Room 303C.

Members present: Roger Gradert, John Sovanski, Ted Sturtevant, Kippy Nelson and Tom Steele. Members absent: None. Ex-Officio members present: None. Others present: Colleen Gillaspie, County Administrator.

Chairman Gradert called the meeting to order at 6:00 p.m.

Member Sovanski moved to approve the agenda with the addition of Item VIII. C. Clean-Up Day, Member Steele seconded, all were in favor and motion carried.

Member Sovanski moved that the April 11, 2012 and April 17, 2012 Administration Committee meeting minutes be approved as printed, Member Steele seconded, all were in favor and motion carried.

There was no public comment.

Steve Wells reported: 1) Maintenance Department is continuing routine cleaning/maintenance duties; 2) The maintenance portion of the jail camera project is complete; 3) A water line break in the old jail basement was discovered and repairs are being scheduled; and 4) The missing shingles were replaced on garage roof. Mr. Wells noted the roof will need replaced next year.

Member Nelson moved to recommend to the Finance Committee the April building/insurance claims in the amount of \$28,199.95, Member Steele seconded, all were in favor and motion carried.

Under old business, Courthouse repairs were discussed. It was reported the tuckpointing project is expected to be complete in approximately 1 ½ weeks.

The agreement for services has been received and will be signed, pending approval from the State's Attorney. Once the executed agreements have been returned to the company, a meeting will be scheduled to review the project and set a time to begin work.

Ms. Gillaspie provided an overview on the status of the DCEO grant application.

Member Nelson moved to table indefinitely the review of premium cost-sharing agenda item, Member Steele seconded, all were in favor and motion carried.

Under new business, the Committee reviewed and discussed the March Reinsurance, Loss Control and Administration Expense Reports and the April Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports. (on file)

The Committee reviewed the Health Care Plan Advisory Committee's premium recommendation. (on file) Member Sovanski moved to accept the recommendation of the Health Care Plan Advisory Committee and freeze the health care plan rates for FY13 at the

FY12 rates and forward the recommendation to the Finance Committee for use in the FY13 Budget Guidelines, Chairman Gradert seconded, all were in favor and motion carried.

The Committee reviewed the bids received for the Mammogram Program. The Hammond-Henry Hospital proposal remained at \$150.00 and the Kewanee Hospital proposal remained at \$180.00, both including the read fee. (on file) Member Sovanski moved to authorize utilizing Hammond-Henry Hospital as the June 2012 to May 2013 designated provider for mammograms, Member Nelson seconded, all were in favor and motion carried.

The new labor attorney has been contacted and potential dates will be emailed to the Committee to schedule a meeting with the negotiating committees for each labor union contract. A retention letter with the new attorney is being drafted and the State's Attorney is working with the attorney to develop an appointment process.

Chairman Gradert indicated he was contacted by a Board member interested in participating in a Courthouse Clean-Up Day. Discussion was held. No action was taken.

The next regular Administration Committee meeting was set for Wednesday, June 6, 2012, at 6:00 p.m., in the Board Conference Room #303C, third floor, Courthouse.

With no further business to discuss Member Sturtevant moved to adjourn, Member Steele seconded, all were in favor and motion carried. The meeting adjourned at 6:45 P.M.

Respectfully submitted,

Colleen Gillaspie, County Administrator