

Special Administration Committee Meeting Report (submitted 4-12-12)  
Thursday, April 5, 2012, 2:00 p.m., Henry County Courthouse, Room 303C.

Members present: John Sovanski. Members absent: Ted Sturtevant, Roger Gradert, Kippy Nelson and Tom Steele. Ex-Officio Members present: None. Others present: Bill Phillips, Steve Wells, representative from Sterling Commercial Roofing, Ron Oldeen from R.A. Oldeen, Inc. and Colleen Gillaspie.

At 2:00 p.m. Bill Phillips began opening the sealed bids for the Henry County Courthouse Roof Repair Work project. There were two proposals submitted. (bid sheet on file) They were as follows:

<b>Name</b>	<b>Base Bid</b>	<b>Alt #1 - Alt Shingles</b>
R.A. Oldeen, Inc.	\$581,000.00	\$7,791.00
Sterling Commercial Roofing	\$265,000.00	\$4,100.00

Bill Phillips requested the representative from Sterling Commercial Roofing review their bid submission for accuracy and contact his firm on Friday, April 6<sup>th</sup> with confirmation. If an inaccuracy exists and Sterling Commercial Roofing chooses to revise their bid, their bid is no longer acceptable and the next lowest responsible bidder could be recommended.

Mr. Phillips announced the bid opening was concluded at 2:04 p.m.

Mr. Phillips plans to have final recommendations available for the April 11<sup>th</sup> Administration Committee meeting.

Meeting ended at approximately 2:15 p.m.