

Administration Committee Meeting Report (submitted 2-13-12)  
Wednesday, February 8, 2012, 6:00 p.m., Henry County Courthouse, Room 303C.

Members present: Roger Gradert, John Sovanski, Kippy Nelson, Tom Steele and Ted Sturtevant. Members absent: None. Ex-Officio members present: None. Others present: Steve Wells, Dwaine Van Meenen and Colleen Gillaspie, County Administrator.

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Chairman Gradert called the meeting to order at 6:00 p.m.

Member Sovanski moved to approve the agenda as revised, Member Nelson seconded, all were in favor and motion carried.

Member Sovanski moved that the January 4, 2012 Administration Committee meeting minutes be approved as printed, Member Nelson seconded, all were in favor and motion carried.

There was no public comment.

Dwaine Van Meenen, Village of Cambridge Administrator, discussed a purchase offer for the County owned portion of College Square Park. The Committee reviewed the offer with Mr. Van Meenen.

Mr. Van Meenen left at 6:20 p.m.

Steve Wells reported: 1) Maintenance Department is continuing routine cleaning/maintenance duties; 2) The large uninterruptible power unit (UPS) in the jail has been repaired and is operational; and 3) Signs have been created for no parking between 2am-5am from November 1<sup>st</sup> to March 1<sup>st</sup> on the County owned portion of South Main and to point the direction to the public entrance.

Member Steele moved to go into closed session per Section 5 ILCS 120/2c exception 6 at 6:21 p.m., Member Nelson seconded; 5 yes – R. Gradert, K. Nelson, T. Sturtevant, T. Steele and J. Sovanski; 0 no; 0 absent.

Member Nelson left at 6:37 p.m.

Member Sovanski moved to return to open session at 6:51 p.m., Member Steele seconded, all were in favor and motion carried. No action was taken.

Member Steele moved to recommend to the Finance Committee the January building/insurance claims in the amount of \$48,622.02, Member Sturtevant seconded, all were in favor and motion carried.

Under old business, Courthouse repairs were discussed. The tuckpointing bids were opened on January 31, 2012 at 2:00 p.m. with four bids being received. After review, Bill Phillips has recommended acceptance of the low bid provided by Otto Baum & Sons, Inc. Member Sovanski moved to recommend the County Board award the tuckpointing project, also

known as the wall repair work, to Otto Baum & Sons, Inc. of Morton, IL in the amount of \$57,325.00 and accept the alternate bid of \$1,500.00 from the same company to clean select stone areas, Member Steele seconded, all were in favor and motion carried. (see attached bid sheet)

The tuckpointing bid process took longer than expected and therefore Mr. Phillips intends to attend the March Administration Committee meeting, rather than the February meeting, to discuss the next bid process.

Review of premium cost-sharing for the worker's compensation premium shall be held over until the March Committee meeting as information is still being requested.

Quotes for service were obtained from Califf & Harper and Davis & Campbell and distributed for Committee review. The Committee requested the quotes be discussed with affected Department Heads to determine their opinion in obtaining new labor counsel.

Discussion on the recommendation to create a labor negotiating team versus the current use of the Administration Committee continued. Research will be completed to verify the ability of a labor negotiating team to report and recommend directly to the County Board without subjecting the team to the Open Meetings Act versus reporting to the Administration Committee and then the Administration Committee reporting to the County Board.

Under new business, the Committee reviewed and discussed the December Reinsurance, Loss Control and Administration Expense Reports and the January Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports. (on file)

The Committee reviewed and discussed the request by the Executive Committee review the draft revisions to the Standing Committees. Chairman Gradert will discuss the Committee's opinions with the Executive Committee at their February meeting.

Under labor issues, the Committee addressed the FOP arbitration ruling. The financial effects of the ruling are being computed by the Sheriff's Department which would be an item for the Finance Committee to discuss.

The next regular Administration Committee meeting was set for Wednesday, March 7, 2012, at 6:00 p.m., in the Board Conference Room #303C, third floor, Courthouse.

With no further business to discuss Member Sturtevant moved to adjourn, Member Steele seconded, all were in favor and motion carried. The meeting adjourned at 8:00 P.M.

Respectfully submitted,

Colleen Gillaspie, County Administrator