

Administration Committee Meeting Report (submitted 1-10-11)  
Wednesday, January 5, 2011, 6:00 p.m., Henry County Courthouse, Room 303C.

Members present: Roger Gradert, John Sovanski, Ted Sturtevant and Kippy Nelson. Members absent: None. Others present: Rich VerHeecke, County Treasurer and Colleen Gillaspie, County Administrator.

Chairman Gradert called the meeting to order at 6:00 p.m.

Member Sovanski moved to approve the agenda with the addition of Item V. E. TriVium Call Analyst Maintenance Agreement, Member Sturtevant seconded, all were in favor and motion carried.

Member Sovanski moved that the December 9, 2010 Administration Committee meeting minutes be approved as printed, Member Sturtevant seconded, all were in favor and motion carried.

Jerry Shannon reported: 1) Maintenance Department continues routine cleaning/maintenance duties; 2) Snow and ice removal duties have continued; and 3) An insulation project in the basement was completed.

Member Nelson moved to recommend to the Finance Committee the December building/insurance claims in the amount of \$658,738.71, Member Sovanski seconded, all were in favor and motion carried.

Under old business, an overview of necessary Courthouse repairs will be drafted in the future for Committee discussion.

The Committee discussed additional information requested in regards to a draft Henry County Early Retirement Incentive. Member Nelson moved to remove Henry County Early Retirement Incentive from the agenda for a period of two years, Member Sovanski seconded, all were in favor and motion carried.

Under new business, the Committee reviewed and discussed the November Reinsurance, Loss Control and Administration Expense Reports and the December Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports. (on file)

Discussion was held regarding a request to reduce the FY11 employee insurance premiums to FY10 rates. The Committee was not in favor of reducing employee insurance premiums until the fund is solvent.

The Committee was informed Henry County's energy contract with MidAmerican will expire in March 2011. Therefore, energy quotes have been requested from various companies. The Committee will receive the comparison of quotes at the next Committee meeting.

The Committee reviewed and discussed the FY10 Comp Time report. Member Sovanski moved to place the FY10 Comp Time report on file, Member Sturtevant seconded, all were in favor and motion carried.

Upcoming labor negotiation dates and times were reviewed.

A maintenance agreement for the TriVium call software was reviewed. Member Sovanski moved to accept the TriVium Call Analyst Maintenance Agreement through Geneseo Telephone Company for the period 2/1/11 to 1/31/12 in the amount of \$370.00, Member Nelson seconded, all were in favor and motion carried.

The next regular Administration Committee meeting was set for Wednesday, February 2, 2011, at 6:00 p.m., in the Board Conference Room #303C, third floor, Courthouse.

With no further business to discuss Member Nelson moved to adjourn, Member Sovanski seconded, all were in favor and motion carried. The meeting adjourned at 6:54 P.M.

Respectfully submitted,

Colleen Gillaspie, County Administrator