

Administration Committee Meeting Report (submitted 12-13-10)
Thursday, December 9, 2010, 6:00 p.m., Henry County Courthouse, Room 303C.

Members present: Roger Gradert, Ted Sturtevant and Kippy Nelson. (arrived at 6:14 p.m.). Members absent: John Sovanski. Ex-Officio Members present: Tim Wells. Others present: Colleen Gillaspie, County Administrator.

Chairman Gradert called the meeting to order at 6:00 p.m.

Member Sturtevant moved to approve the agenda as printed, Member Nelson seconded, all were in favor and motion carried.

Member Sturtevant moved that the November 3, 2010 Administration Committee meeting minutes be approved as printed, Member Wells seconded, all were in favor and motion carried.

Jerry Shannon reported: 1) Maintenance Department continues routine cleaning/maintenance duties; 2) A salt spreader and PTO installation on the John Deere tractor was requested.

The Committee discussed the purchase of the salt spreader and PTO installation on the John Deere tractor. Member Sturtevant moved to approve the purchase of a used 3-point steel hopper spreader and installation of a 540 rear PTO from Holland and Sons, Inc. in the amount of \$1,550.00, Member Nelson seconded, all were in favor and motion carried.

Member Nelson moved to recommend to the Finance Committee the November building/insurance claims in the amount of \$44,693.40, Member Sturtevant seconded, all were in favor and motion carried.

Under old business, the new Committee was given an overview of outstanding grant awards and the timetable for closing those grants as well as recent construction projects that have been undertaken.

The Committee discussed a draft Henry County Early Retirement Incentive. Additional information was requested and discussion will continue at the January meeting.

Under new business, the Committee reviewed and discussed the October Reinsurance, Loss Control and Administration Expense Reports and the November Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports. (on file)

The Committee was given an overview of current labor negotiations and labor issues were discussed.

Outside agency appointments were discussed. Discussion will continue at the December Executive Committee meeting.

Member Nelson moved to authorize Nationwide's request to offer a percent-based retirement option to employees, Member Sturtevant seconded, all were in favor and motion carried.

The next regular Administration Committee meeting was set for Wednesday, January 5, 2011, at 6:00 p.m., in the Board Conference Room #303C, third floor, Courthouse.

The meeting adjourned at 7:58 P.M.

Respectfully submitted,

Colleen Gillaspie, County Administrator