

Administration Committee Meeting Report (submitted 3-8-10)
Wednesday, March 3, 2010, 5:00 p.m., Henry County Courthouse, Room 303C.

Members present: Tom Steele, Jesse Crouch, Ted Sturtevant and Jason DeSplinter. Members absent: John Sovanski. Others present: Colleen Gillaspie, County Administrator.

Chairman Steele called the meeting to order at 5:00 p.m.

Member Crouch moved to approve the agenda with the addition of Item IV. B. Parking Lot Lease Agreement, moving the current IV. B. to IV. C., Member Sturtevant seconded, all were in favor and motion carried.

Member Crouch moved that the February 3, 2010 Administration Committee meeting minutes be approved as printed, Member DeSplinter seconded, all were in favor and motion carried.

Jerry Shannon reported: 1) Maintenance Department continues routine cleaning/maintenance duties; and 2) Spring is upon us and the Maintenance Department requested direction on grounds keeping measures for this year.

The Committee discussed the Courthouse grounds. It was decided to wait until the spring to evaluate the needs of the yard. (i.e. weed killer, fertilizer, grass seed, etc.)

Member Crouch moved to recommend to the Finance Committee the February building/insurance claims in the amount of \$32,603.85, Member Sturtevant seconded, all were in favor and motion carried.

Under old business, Chairman Steele reported that a meeting with the President of Landmarks Illinois had been cancelled and rescheduled for mid-March.

The Committee was informed of a meeting Ms. Gillaspie had with the Village of Cambridge Administrator in regards to a Parking Lot Lease Agreement. It was determined through mutual agreement of Ms. Gillaspie and Mr. VanMeenen that a 2-year agreement would be a sensible option to present to both Boards. The Committee agreed and should have an agreement to present to the County Board at their April meeting. A proposal for an advisory referendum was discussed.

Elaine Helg and Sue Wilkinson arrived at 5:20 p.m.

Member Crouch moved to go into closed session to discuss personnel at 5:24 p.m., Member DeSplinter seconded, all were in favor and motion carried, 4 yes – T. Steele, J. DeSplinter, T. Sturtevant and J. Crouch; 0 no; 1 absent – J. Sovanski.

Member DeSplinter moved to return to open session at 5:56 p.m., Member Sturtevant seconded, all were in favor and motion carried.

Member Crouch moved to authorize payment of the co-insurance expense for health care plan claim appeal #1682 in the amount of \$953.03, Member DeSplinter seconded, all were in favor and motion carried.

Member DeSplinter moved to authorize payment of the co-insurance expense for health care plan claim appeal #6616 in the amount of \$736.43, Member Sturtevant seconded, all were in favor and motion carried.

The Committee tabled discussion of Henry County Schedule of Personnel Practices revisions until the April meeting.

Under new business, the Committee reviewed and discussed the January Reinsurance, Loss Control and Administration Expense Reports and the February Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports. (on file)

The Committee reviewed the bullet points for the Highway labor contract changes. Member Crouch moved to recommend the County Board approve the Collective Bargaining Agreement between County of Henry and Henry County Highway Department and Laborers International Union of North America, Local 538, Member DeSplinter seconded, all were in favor and motion carried. (see attached synopsis of negotiated items)

FOP negotiations are tentatively scheduled for March 23rd and 30th.

Member Crouch moved to go into closed session to review closed session meeting minutes at 6:11 p.m., Member Sturtevant seconded, all were in favor and motion carried, 4 yes – T. Steele, J. DeSplinter, T. Sturtevant and J. Crouch; 0 no; 1 absent – J. Sovanski.

Member DeSplinter moved to return to open session at 6:14 p.m., Member Sturtevant seconded, all were in favor and motion carried.

Member DeSplinter moved to release the minutes of March 4, 2009 A, July 8, 2009 and September 2, 2009, Member Sturtevant seconded, all were in favor and motion carried.

The next regular Administration Committee meeting was set for Wednesday, April 7, 2010, at 6:00 p.m., in the Board Conference Room #303C, third floor, Courthouse.

The meeting adjourned at 6:18 P.M.

Respectfully submitted,

Colleen Gillaspie, Deputy County Administrator