

Administration Committee Meeting Report (submitted 2-8-10)  
Wednesday, February 3, 2010, 5:00 p.m., Henry County Courthouse, Room 303C.

Members present: Tom Steele, John Sovanski and Jesse Crouch (arrived at 5:15 p.m.). Members absent: Ted Sturtevant and Jason DeSplinter. Others present: Colleen Gillaspie, County Administrator.

Chairman Steele called the meeting to order at 5:00 p.m.

Jerry Shannon reported: 1) Maintenance Department continues routine cleaning/maintenance duties; and 2) The drains in the jail become clogged quite regularly and we have to have a company come and clean the drains. In FY09 the cost for these services was approximately \$900.00. A bid was received for the purchase of a Drain Cleaning Machine.

Member Sovanski moved to approve the agenda with the additions of Items II. A. Drain Cleaning Machine and V. New Business A. 2. Health Care Plan Claim Appeal, Member Crouch seconded, all were in favor and motion carried.

Member Sovanski moved that the January 6, 2010 Administration Committee meeting minutes be approved as printed, Member Crouch seconded, all were in favor and motion carried.

The Committee discussed the drain cleaning machine bid. (on file) Member Crouch moved to approve the purchase of the Ridgid Drain Cleaning Machine from Grainger Industrial Supply in the amount of \$558.00, Member Sovanski seconded, all were in favor and motion carried.

Member Sovanski moved to recommend to the Finance Committee the January building/insurance claims in the amount of \$35,642.83, Member Crouch seconded, all were in favor and motion carried.

Under old business, Chairman Steele reported that the Public Facilities Tax Referendum had failed. The Committee has no intentions of placing another referendum on the next ballot, but will continue to monitor the economy for a future referendum attempt in years to come. The Committee also discussed how the failed referendum attempt affected the Richard Driehaus County Courthouse Grant Program through Landmarks Illinois. Ms. Gillaspie was instructed to contact Landmarks Illinois to respectfully decline the \$50,000.00 grant as we will not have the matching funds necessary to use the grant.

The Committee continued discussion of the revisions to the Henry County Schedule of Personnel Practices. Revisions were made to some parts of the document and the Committee tabled further discussion of additional revisions until the March meeting.

Under new business, the Committee reviewed and discussed the December Reinsurance, Loss Control and Administration Expense Reports and the January

Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports. (on file)

A Health Care Plan Claim Appeal was discussed. The Committee agreed to table further discussion until further information could be researched and received.

The Committee discussed labor issues. The Highway labor negotiations should be complete and we are awaiting formal approval of the contract changes from the LUNA representatives. FOP negotiations are scheduled for February 16<sup>th</sup> and 24<sup>th</sup>.

The Committee discussed the DCEO grant received in the amount of \$30,000.00 for the proposed parking lot. Henry County has continued to work with the IL Historic Preservation Agency for their approval of the project. A recommendation for two minor changes was made from IHPA and discussed with the Committee. The final extension allowed for the use of those funds is June 30, 2010. As such, the Committee understands Henry County will be unable to use the grant award due to a lack of funds for the remainder of the project and therefore has instructed Ms. Gillaspie to discuss the next steps in this process with the IHPA and DCEO. The Village of Cambridge will be contacted to discuss signing a 1-year lease agreement for the parking lot area.

The next regular Administration Committee meeting was set for Wednesday, March 3, 2010, at 5:00 p.m., in the Board Conference Room #303C, third floor, Courthouse.

The meeting adjourned at 6:39 P.M.

Respectfully submitted,

Colleen Gillaspie, Deputy County Administrator