

Administration Committee Meeting Report (submitted 1-11-10)
Wednesday, January 6, 2010, 5:00 p.m., Henry County Courthouse, Room 303C.

Members present: Tom Steele, Ted Sturtevant, Jesse Crouch, Jason DeSplinter and John Sovanski. Members absent: None. Others present: Colleen Gillaspie, County Administrator.

Chairman Steele called the meeting to order at 5:00 p.m.

Member Sovanski moved to approve the agenda as printed, Member Sturtevant seconded, all were in favor and motion carried.

Member Crouch moved that the December 2, 2009 Administration Committee meeting minutes be approved as printed, Member Sovanski seconded, all were in favor and motion carried.

Jerry Shannon reported: 1) Maintenance Department continues routine cleaning/maintenance duties; and 2) A quote was received from Connor Company for the Sloan water valve software upgrade in the jail.

The Committee discussed the water valve software upgrade quote. (on file) Member Crouch moved to recommend County Board approve the Sloan Water System upgrade from Connor Company in the amount of \$3,205.13 and the purchase of two additional controller modules from Ziel Carlson, Inc. in the amount of \$853.28, Member Sovanski seconded, all were in favor and motion carried.

Member Crouch moved to recommend to the Finance Committee the December building/insurance claims in the amount of \$638,559.07, Member DeSplinter seconded, all were in favor and motion carried.

Under old business, Chairman Steele updated the Committee on the progress of the Citizens for Henry County Courthouse Renovation.

Suzanne Germann, Director of Grants and Easements with Landmarks Preservation, called late December to inform Henry County that they were awarded a grant in the amount of \$50,000.00 for the clock tower repairs. She indicated additional paperwork will be mailed with the provisions.

Under new business, the Committee reviewed and discussed the November Reinsurance, Loss Control and Administration Expense Reports and the December Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports. (on file)

Following an inquiry, the Committee determined Henry County and all outside agencies that utilize the Henry County Health Care Plan will continue the current practice of not paying an employer premium for employees who have declined the County's insurance.

The Committee reviewed a Health Care Plan Claim. It was decided to try negotiating with the non-PPO hospital to reduce the bill and pay the claim for the negotiated price. The Committee also requested that Ron Jones send a letter requesting the doctor in question be notified of our PPO Policy and request the policy be followed.

The Committee discussed the revisions to the Henry County Schedule of Personnel Practices. The Committee will review all requested revisions and discuss at the February meeting.

The Committee discussed labor issues. The next Highway labor negotiations are scheduled for January 19, 2010 and FOP negotiations are scheduled for January 25, 2010.

The Committee reviewed and discussed the 2009 Comp Time Report. (on file)

The next regular Administration Committee meeting was set for Wednesday, February 3, 2010, at 5:00 p.m., in the Board Conference Room #303C, third floor, Courthouse.

The meeting adjourned at 6:23 P.M.

Respectfully submitted,

Colleen Gillaspie, Deputy County Administrator