

Administration Committee Meeting Report (submitted 11-09-09)
Wednesday, November 4, 2009, 5:00 p.m., Henry County Courthouse, Room 303C.

Members present: Tom Steele, Ted Sturtevant, Jesse Crouch, John Sovanski and Jason DeSplinter. Members absent: None. Others present: Naomi Stahl, Deputy County Administrator.

Chairman Steele called the meeting to order at 5:00 p.m.

Member Sovanski moved to approve the agenda with the addition of Item II. C. Presentation of FY09-10 Insurance, Member Sturtevant seconded, all were in favor and motion carried.

Member Sovanski moved that the October 7, 2009 Administration Committee meeting minutes be approved as printed, Member Crouch seconded, all were in favor and motion carried.

Steve Wells reported: 1) Maintenance Department continues routine cleaning/maintenance duties; 2) Patching Work to the façade of Old Courthouse has been completed; 3) Carpet needs to be replaced on the second floor of Old Courthouse. The Committee asked for more information and bids next month; and 4) A replacement makeup tank for the boiler is needed. Quotes were provided.

Member Sovanski moved to recommend County Board approve the purchase of a stainless steel makeup boiler tank in the amount of \$5,286.00 to be paid out of Capital Building Fund (8470), Member Crouch seconded, all were in favor and motion carried.

Mr. Kevin Hermie, Lyle R. Jager Agency, Inc., presented the proposed FY10 Henry County Insurance Premium Package for Committee review and consideration. The premium for FY10 will be \$616,233. Mr. Hermie will present the FY10 Insurance Premium Package for County board consideration and approval at the November 10, 2009 Board Meeting. (see attachment)

Member Sovanski moved to recommend to the Finance Committee the October building/insurance claims in the amount of \$36,428.14, Member DeSplinter seconded, all were in favor and motion carried.

Under old business, there was no update on the progress of the Geneseo Telephone Company software purchase options.

A Citizens Committee meeting is scheduled for Thursday, November 12th in Colona to develop a strategic plan.

Under new business, the Committee reviewed and discussed the September Reinsurance, Loss Control and Administration Expense Reports and the October Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports. (on file)

The Committee discussed Health Care Plan changes as recommended by the Health Care Plan Advisory Committee. Member DeSplinter moved to recommend County Board approval of the following Health Care Plan changes effective December 1, 2009: 1) Amending the definition of "Dependant" to include new changes to IL State law; 2) Increase all Co-Insurance payments to 80/20; 3) Increase the out-of pocket expense limit, excluding deductibles and co-pays, to \$1,050; and 4) Add language regarding Medicare limitations and exclusions indicating member's responsibility for proper enrollment, Member Sturtevant seconded, all were in favor and motion carried. (see attached)

An update was given on the status of the Richard Driehaus Landmarks Illinois grant application.

The Planning & Development Committee requested the Administration Committee consider implementing a standardized mileage form for all departments. The Committee agreed they prefer Departments develop their own mileage form to suit their Department needs.

The Committee discussed labor issues.

The next regular Administration Committee meeting was set for Wednesday, December 2, 2009, at 5:00 p.m., in the Board Conference Room #303C, third floor, Courthouse.

The meeting adjourned at 6:15 P.M.

Respectfully submitted,

Naomi Stahl, Deputy County Administrator