

Administration Committee Meeting Report (submitted 4-13-09)
Wednesday, April 8, 2009, 6:00 p.m., Henry County Courthouse, Room 303C.

Members present: Tom Steele, Jesse Crouch, Ted Sturtevant, John Sovanski and Jason DeSplinter. Members absent: None. Others present: Colleen Gillaspie, County Administrator.

Chairman Steele called the meeting to order at 6:03 p.m.

Member Sovanski moved to approve the agenda with the addition of items VI. D. Geneseo Telephone Company Software Purchase and E. Discussion of Courthouse Referendum Outcome, Member DeSplinter seconded, all were in favor and motion carried.

Member Sovanski moved that the March 4, 2009 Administration Committee meeting minutes be approved as printed, Member DeSplinter seconded, all were in favor and motion carried.

Jerry Shannon reported: 1) Maintenance Department continues routine cleaning/maintenance duties; 2) Public Defender's Office wall project is moving along. The Public Defender requested the Committee consider the purchase and installation of a remote access door control; 3) An estimate to create a wall in the Treasurer's Office was reported; 4) The sprinklers in the jail pipe chase are leaking and need replaced. An estimate for replacement was obtained from Ahern (on file); 5) Problems have been reported in the jail when the generator testing is done every Tuesday morning. After some research by Jerry and Rosemary it appears that two problems could exist. The UPS battery system in the jail may need repaired or replaced and the lugs to the electrical wiring may need tightening; and 6) The Security Officer requested the Committee authorize the placement of a security window in the wall in between the front doors. This issue had been discussed in 2006 and the Committee agreed to the addition of a security window if the Sheriff would pay for the expenditure out of his budget or a restricted fund.

The Committee took no action on the request from the Public Defender for the purchase and installation of a remote access door control.

The Committee authorized Jerry to proceed with the creation of a wall in the Treasurer's Office as requested at an amount not to exceed \$40.00.

Member Crouch moved to authorize Ahern to replace approximately thirty (30) brass upright sprinklers in the pipe chase behind the jail at a cost of \$1,175.00, Member DeSplinter seconded, all were in favor and motion carried.

The Committee discussed the reported problems in the jail. The Committee requested Detloff Engineering be hired to test the current UPS system. If it is determined a new system is needed, the Committee would like Detloff Engineering and the IS Department to determine if a smaller UPS system could be utilized to power the vital operations of the jail. Jerry will contact electricians to request a company tighten the lugs to the electrical wiring in the jail while the electricity is "hot".

The Committee discussed the Security Officer's request for a security window. The Committee will continue review and discussion at the May Administration Committee meeting.

Jesse requested a plan be developed to improve the look of the Courthouse lawn including grass seed being laid as well as possible weed killer or fertilizer applications.

The Committee agreed to move to Item VI. B. Deb Anderson, Director of Court Services, reviewed the changes to the Domestic Violence Policy as requested by the Administration Committee in March. Member Sovanski moved to recommend the County Board approve the addition of the Domestic Violence Policy language to the Henry County Schedule of Personnel Practices, Member Sturtevant seconded, motion carried, 4-yes and 1-no. (see attachment)

Member DeSplinter moved to recommend to the Finance Committee the March building/insurance claims in the amount of \$31,043.49, Member Sovanski seconded, all were in favor and motion carried.

Under old business, the Committee reviewed and discussed the proposal from Edward Jones regarding the refunding of the Municipal Program Revenue Bonds, Series 2002. Member Crouch moved to recommend the County Board approve the refunding of the Municipal Program Revenue Bonds, Series 2002, through Edward Jones, Member Sovanski seconded, all were in favor and motion carried. (see enclosure)

Under new business, the Committee reviewed and discussed the February Health Care Plan Fund Claims, Reinsurance, Loss Control and Administration Expense Reports and the March Health Care Plan Fund Balance Report. (on file) The Healthcare Plan Advisory Committee will meet on April 9, 2009 at 4:00 p.m. in Room 303C.

The Committee reviewed and discussed the proposed Provider Agreement between Methodist and Henry County. Member DeSplinter moved to approve the proposed Provider Agreement between Methodist and Henry County, Member Crouch seconded, all were in favor and motion carried.

The Committee reviewed and discussed the proposed Provider Agreement between TPHO/Hammond-Henry and Henry County. Member DeSplinter moved to approve the proposed Provider Agreement between TPHO/Hammond-Henry and Henry County, Member Crouch seconded, all were in favor and motion carried.

The Committee discussed labor issues.

A proposal from Geneseo Telephone Company for the purchase of a CES Server 3.0 was discussed. The Committee requested this item be tabled until the May Administration Committee meeting.

The Committee discussed the results of the April 7th election as it pertained to the Henry County Public Facilities Sales Tax referendum. The Committee agreed it is their intention to request the County Board approve another Resolution propositioning the voters of the County to impose a Public Facilities Sales Tax to be placed on the February 2010 ballot. It was also requested that the County Board Chairman and the Administration Committee Chairman meet with State and Federal legislators to discuss possible stimulus monies that could be available in the interim.

The next regular Administration Committee meeting was set for Wednesday, May 6, 2009, at 6:00 p.m., in the Board Conference Room #303C, third floor, Courthouse.

The meeting adjourned at 7:46 P.M.

Respectfully submitted,

Colleen Gillaspie, County Administrator