

Administration Committee Meeting Report (submitted 11-10-08)  
Thursday, November 6, 2008, 4:30 p.m., Henry County Courthouse, Room 303C.

Members present: Tom Steele, Jesse Crouch, Rich Nordstrom and John Sovanski.  
Members absent: None. Others present: Colleen Gillaspie, County Administrator.

Chairman Steele called the meeting to order at 4:30 p.m.

Member Crouch moved to approve the agenda with the addition of Item II. A. Presentation of FY08-09 Insurance Premium, Kevin Hermie and create Item II. B. for Jerry Shannon's Courthouse/Jail updates, Member Sovanski seconded, all were in favor and motion carried.

Member Sovanski moved that the October 3 and October 27, 2008 Administration Committee meeting minutes be approved as printed, Member Nordstrom seconded, all were in favor and motion carried.

Mr. Kevin Hermie, Jager Agency Inc., distributed the proposed FY08-09 Insurance Premium Package for Committee review and consideration. The premium for FY09 will be \$650,612.00 compared to the FY08 premium of \$642,172.00. Mr. Hermie will present the FY09 Insurance Premium Package for County Board consideration and approval at the November 18, 2008 Board meeting.

Jerry Shannon reported: 1) Maintenance Department continues routine cleaning/maintenance duties; 2) Repairs had been completed on the chimneys, the War Memorial statue, the Courthouse building exterior and a section of gutter on the old Courthouse; 3) The company that previously replaced the windows in the old Courthouse was contacted regarding new needed replacements. Quotes will be received and submitted to the Committee; and 4) The stone on portions of old Courthouse exterior is deteriorating due to external conditions including snow, rain and wind.

A health care plan member met with the Committee to discuss their health care plan appeal. Following discussion of the health care plan appeal, Member Crouch moved that, due to extenuating circumstances, the normal out-of-PPO facility charge for the case being appealed be reduced from ten percent to five percent, and that the five percent charge be applied to the reduced medical costs that were obtained by Mutual Medical, Member Sovanski seconded, motion carried.

Member Sovanski moved to recommend to the Finance Committee the October building/insurance claims in the amount of \$32,603.58, Member Nordstrom seconded, all were in favor and motion carried.

The Committee was updated on the Landmark Preservation Grant. The lack of available funding options for the roof project was discussed. The Committee

requested bond referendums be researched and any information be distributed and discussed at the next Administration Committee meeting.

The Committee reviewed and discussed the September Health Care Plan Fund Claims, Reinsurance, Loss Control and Administration Expense Reports and the October Health Care Plan Fund Balance Report. (on file)

The Committee discussed labor issues.

The next regular Administration Committee meeting was set for Wednesday, December 3, 2008, at 4:30 p.m., in the Board Conference Room #303C, third floor, Courthouse.

The meeting adjourned at 5:36 P.M.

Respectfully submitted,

Colleen Gillaspie, County Administrator