

Administration Committee Meeting Report (submitted 10-9-08)
Friday, October 3, 2008, 5:00 p.m., Henry County Courthouse, North Court Jury Room 102J.

Members present: Tom Steele, Jesse Crouch, Rich Nordstrom and John Sovanski.
Members absent: None. Others present: Colleen Gillaspie, County Administrator.

Chairman Steele called the meeting to order at 5:00 p.m.

The agenda was approved as printed.

Member Sovanski moved that the September 3, 2008 Administration Committee meeting minutes be approved as printed, Member Nordstrom seconded, all were in favor and motion carried.

Jerry Shannon reported: 1) Maintenance Department continues routine cleaning/maintenance duties; 2) A storage cabinet is no longer needed; 3) The chimneys in the old Courthouse have debris falling down into the openings; 4) The War Memorial statue is blistering and has been recommended to be sealed; 5) Due to the excessive rain we received recently, the lime in the mortar has eroded and is leaking onto the building exterior. This has also caused a 2nd story eyebrow window to leak water into the wall of the Law Library; and 6) Windows in Assessor's Office are holding moisture between the window panes.

The Committee further discussed the deterioration of the chimneys in the old Courthouse. It was recommended Colleen contact Bill Phillips, Phillips and Associated Architects, Inc., for his professional opinion of sealing the chimneys and what the proper procedure for doing so would be.

The War Memorial statue and erosion/leakage problem on the building interior and exterior was discussed. Member Crouch authorized the Maintenance Department to rent a 60 foot lift for one week from Sunbelt Rentals for \$980.00 and to obtain the services of Curt Seei to repair the blistering of the War Memorial statue and seal the base, not to exceed \$1,000.00, Member Sovanski seconded, all were in favor and the motion carried. The lift would be used for both the War Memorial statue repairs performed by Curt Seei as well as the necessary repairs to the eyebrow window and the mortar erosion.

The Committee suggested obtaining a quote from the company who last replaced the windows on the 2nd floor of the old Courthouse.

The Committee reviewed the proposal for pest control services. It was the Committee's recommendation that we retain the services of our current pest control provider.

Member Sovanski moved to recommend to the Finance Committee the September building/insurance claims in the amount of \$34,882.27, Member Nordstrom seconded, all were in favor and motion carried.

The Committee discussed the recommendations from the Healthcare Plan Advisory Committee relating to a Maxi Plan change and additional funding of the Health Care Plan Fund.

Member Crouch moved to recommend the County Board approve changing the current benefits for inpatient hospital charges in the Maxi Plan from \$1,000 per admission to \$1,500, Member Sovanski seconded, all were in favor and motion carried. (see current plan language attached)

Member Sovanski moved to recommend the County Board approve a \$100,000.00 revenue assessment to the Healthcare Plan Fund, effective immediately, to be paid by the General Fund, Highway, Health Department, Hillcrest and outside agencies based upon the number of Plan participants as of September 30, 2008, Member Nordstrom seconded, all were in favor and motion carried.

The Committee also discussed a proposed discount for four claims from Genesis. Member Sovanski moved to approve the proposed 40% discount and payment of Genesis claims, Member Nordstrom seconded, all were in favor and motion carried. The Committee requested a memo be sent to employees reminding them of Henry County's preferred hospitals and the necessity that employees utilize these facilities or payment of claims will be subject to denial.

The Committee reviewed and discussed the August Health Care Plan Fund Claims, Reinsurance, Loss Control and Administration Expense Reports and the September Health Care Plan Fund Balance Report. (on file)

The Landmark Preservation Heritage Fund grant was discussed. The Committee requested a letter be mailed to the Landmark Preservation Heritage Fund regarding the grant approval received.

The Committee discussed labor issues.

The next regular Administration Committee meeting was set for Wednesday, November 5, 2008, at 6:00 p.m., in the Board Conference Room #303C, third floor, Courthouse.

The meeting adjourned at 6:50 P.M.

Respectfully submitted,

Colleen Gillaspie, County Administrator

Administration Committee Meeting Report
Monday, October 27, 2008, 3:45 p.m., Henry County Courthouse, Room
303C.

Members present: Tom Steele, John Sovanski, Jesse Crouch and Rich Nordstrom. Member absent: None. Others present: Barb Link, County Clerk/Recorder; Rich VerHeecke, County Treasurer and Colleen Gillaspie, County Administrator.

Chairman Steele called the meeting to order at 3:45 p.m.

The Committee discussed labor issues.

Member Sovanski moved to go into closed session at 4:00 p.m. to discuss labor issues, Member Crouch seconded, all were in favor and motion carried; 4-yes: J. Crouch, J. Sovanski, R. Nordstrom and T. Steele; 0-no; 0-absent.

Member Nordstrom moved to return to open session at 5:03 p.m., Member Sovanski seconded, all were in favor and motion carried.

The meeting adjourned at 5:04 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator