

Administration Committee Meeting Report (submitted 07-07-08)
Wednesday, July 2, 2008, 6:00 p.m., Henry County Courthouse, Room 303C.

Members present: Jesse Crouch, John Sovanski, Tom Steele and Rich Nordstrom.
Members absent: None. Others present: Steve Brandau, County Engineer; Jim Grier, Jager Agency; Ron Jones, Mutual Medical Plans, Inc.; Matt Jones, Mutual Medical Plans, Inc.; and Colleen Gillaspie, County Administrator.

Chairman Steele called the meeting to order at 6:00 p.m.

The agenda was approved as printed. Member Sovanski moved that the June 4, 2008 Administration Committee meeting minutes be approved as printed, Member Crouch seconded, all were in favor and motion carried.

Mr. Ron Jones and Mr. Matt Jones, Mutual Medical Plans, Inc., distributed an Agreement Addendum to the Henry County and Mutual Medical Plans, Inc. agreement that is in effect until 6-30-09. (on file) The Committee requested the Agreement Addendum be reviewed by the Health Care Plan Advisory Committee.

M. Jones presented the reinsurance options for the period July 1, 2008 to June 30, 2009. (see attachment) Member Crouch moved to recommend the County Board accept the reinsurance renewal proposal from Symetra Life Insurance Co. in the amount of \$350,562.00, Member Sovanski seconded, all were in favor and the motion carried.

M. Jones also presented a quotation for life insurance from Symetra Financial. (see attachment) Member Crouch moved to recommend the County Board accept the life insurance bid from Symetra Financial in the amount of \$8,431.80, Member Nordstrom seconded, all were in favor and the motion carried.

The Committee reviewed and discussed the final design plans and construction cost estimate for the Courthouse public parking lot and employee lot. It was the consensus of the Committee to make the revisions as discussed and move forward with the RFP process.

Jerry Shannon reported: 1) QCA Electric returned and submitted a quotation for electrical system services; 2) Change over to energy efficient lighting using funding from the IL Clean Energy Grant is proceeding; and 3) Maintenance Department continues routine cleaning/maintenance duties.

Member Sovanski moved to recommend the County Board approve the proposal from QCA Electric in an amount not to exceed \$8,200.00 for electrical system services, Member Nordstrom seconded, all were in favor and the motion carried. (see attachment)

The investigation into the increased water bill did not show any calculation errors, leaks or obvious problems. The Maintenance Department and Committee will continue to monitor the usage and cost.

Member Sovanski moved to recommend to the Finance Committee the June building/insurance claims in the amount of \$36,110.06, Member Nordstrom seconded, all were in favor and motion carried.

The Committee reviewed and discussed the April Health Care Plan Fund Claims, Reinsurance, Loss Control and Administration Expense Reports. (on file) The June Health Care Plan Fund Balance Report was not available for Committee review.

The revised Henry County Health Care Plan books were distributed for Committee review. Member Crouch moved to approve the Henry County Health Care Plan with revisions through 7-1-08, Member Sovanski seconded, all were in favor and the motion carried.

The Committee discussed labor issues.

The Proposed FY09 County Building and TORT budgets were distributed for Committee review.

The next Administration Committee meeting was set for Wednesday, August 6, 2008, at 4:30 p.m., in the Board Conference Room #303C, third floor, Courthouse.

The meeting adjourned at 8:17 P.M.

Respectfully submitted,

Colleen Gillaspie, County Administrator