

Administration Committee Meeting Report (submitted 06-09-08)
Wednesday, June 4, 2008, 6:00 p.m., Henry County Courthouse, Room 303C.

Members present: Jesse Crouch, John Sovanski, Tom Steele and Rich Nordstrom.
Members absent: None. Others present: Steve Brandau, County Engineer and Dick Erickson, County Administrator.

Chairman Steele called the meeting to order at 6:00 p.m.

The agenda was approved with the addition under Item II. A. Courthouse Parking Lot Design.

Member Crouch moved that the May 7, 2008 Administration Committee meeting minutes be approved as printed, Member Nordstrom seconded, all were in favor and motion carried.

The Committee reviewed and discussed the proposed design for the Courthouse public parking lot (37 spaces) and two optional designs for the employee lot (60 spaces). It was the consensus of the Committee to continue design of the employee lot utilizing "straight in" rather than angle parking. Final plans are anticipated to be available for the July meeting.

The Committee discussed a 50% increase in the monthly water bill for the Courthouse/Jail. Immediate actions to be taken include: 1) Contact the Village office to confirm invoice calculation; 2) Check for any facets and valves left open; 3) Check jail water control system for malfunctions; 4) Monitor daily usage rate; and 5) Turn water off to any appurtenant structures and record daily water usage of the Courthouse/jail.

Member Sovanski moved to recommend to the Finance Committee the May building/insurance claims in the amount of \$36,710.00, Member Nordstrom seconded, all were in favor and motion carried.

The Committee was informed that construction of the Animal Control addition would be scheduled to begin in the next few weeks. All worn or decayed wood will be replaced before installing new siding to the existing building. The contractor will be working directly with the Animal Control Warden during the construction period.

The Committee reviewed and discussed the April Health Care Plan Fund Claims, Reinsurance, Loss Control and Administration Expense Reports and the May Health Care Plan Fund Balance Report. (on file)

Member Crouch moved to authorize the 2008 Health Care Plan Blood Profile Clinic for Plan participants and family members with Option #1 Insurance Coverage, Member Nordstrom seconded, all were in favor and motion carried. (clinic details on file)

Member Sovanski moved to accept the recommendation of the Health Care Plan Advisory Committee that FY09 Budget Guidelines include a 12% increase in the employer/employee Health Care Plan premiums, Member Nordstrom seconded, all were in favor and motion carried.

Member Crouch moved to accept the recommendation of the Health Care Plan Advisory Committee that Health Care Plan benefit language be changed by deleting sigmoidoscopy and adding colonoscopy (as per standard of care) to covered procedures in Medical Benefits, Section 8, to read as follows: "colorectal cancer screening with colonoscopy once every 10 years after age 50 as per the American Cancer Society guidelines and fecal occult blood testing once every 3 years for persons who are at least 50 years old", Member Sovanski seconded, all were in favor and motion carried.

The Committee reviewed and discussed a proposal from Mutual Medical Plans, Inc. for an extension of the Administrative Fee Agreement. (on file) The Committee requested that the CPI-U for the past 3-4 years be confirmed and that an addendum to the current Administrative Agreement be prepared for consideration at the July meeting.

The Committee discussed labor issues.

The next Administration Committee meeting was set for Wednesday, July 2, 2008, at 6:00 p.m., in the Board Conference Room #303C, third floor, Courthouse.

The meeting adjourned at 7:25 P.M.

Respectfully submitted,

Dick Erickson, County Administrator