

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
NORTH COURT JURY ROOM 102J, JUDICIAL WING  
HENRY COUNTY COURTHOUSE  
5:00 P.M., TUESDAY, DECEMBER 6, 2016

**AGENDA**

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the November 1, 2016 Administration Committee meeting minutes (enclosed).
- III. Public Comment.
- IV. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
  - A. Continue Review of Request to Install Automatic Door Openers for Handicapped Entrants.
  - B. Electricity, Gas and Water Usage Charts (available at meeting).
- V. Presentation of November claims.
- VI. Old Business:
- VII. New Business:
  - A. Health Care Plan:
    1. November Fund Balance & Medical Claims Reports (available at mtg.), claims, reinsurance, loss control & administration expense reports.
  - B. Review of Quarterly Property/Casualty and Workers Compensation Insurance Reports (available at meeting).
- VI. Next regular meeting date/time/location: Tuesday, January 3, 2017, 5:00 p.m., North Court Jury Room 102J, Judicial Wing, Courthouse.
- VIII. Adjourn meeting.