MEETING NOTICE
ADMINISTRATION COMMITTEE
ROOM **303C**, **3rd FLOOR**
HENRY COUNTY COURTHOUSE
3:15 P.M., TUESDAY, NOVEMBER 1, 2016

AGENDA

Call meeting to order.

I. Approval of the agenda.

II. Approval of the October 4, 2016 Administration Committee meeting minutes (enclosed).

III. Public Comment.

IV. Discussion on and Approval of FY17 Property/Casualty Insurance Quotes, Mr. Kevin Hermie & Mr. Jim Grier, Insurance Advisory Committee.

V. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
   A. Review Request to Install Automatic Door Openers for Handicapped Entrants.
   B. Electricity, Gas and Water Usage Charts (available at meeting).
      1. Review Results of Natural Gas RFP.

VI. Presentation of October claims.

VII. Old Business:
   A. Recommended Action for Administration of the Henry County Deferred Compensation 457 Plan.

VIII. New Business:
   A. Health Care Plan:
      1. September Fund Balance & Medical Claims Reports (available at mtg.), claims, reinsurance, loss control & administration expense reports.
      2. Approval of HIPAA Privacy Policies and Procedures for the Henry County Health Care Plan (available at meeting).
   B. Approval of Nationwide Retirement Solutions Roth Contribution Amendment to the Deferred Compensation 457 Plan (attached).
   C. Approval of NACo Managed Pharmacy Benefit Services Agreement (attached).
   D. Labor issues.

VI. Next regular meeting date/time/location: Tuesday, December 6, 2016, 5:00 p.m., North Court Jury Room 102J, Judicial Wing, Courthouse.

IX. Adjourn meeting.

10/21/16