MEETING NOTICE
ADMINISTRATION COMMITTEE
NORTH COURT JURY ROOM 102J, JUDICIAL WING
HENRY COUNTY COURTHOUSE
5:00 P.M., TUESDAY, SEPTEMBER 6, 2016

AGENDA

Call meeting to order.

I. Approval of the agenda.

II. Approval of the August 2, 2016 Administration Committee meeting minutes (enclosed).

III. Public Comment.

IV. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
   A. Review and Recommendation for Approval of Building Operation and Maintenance Bid.
   B. Electricity, Gas and Water Usage Charts (available at meeting).

V. Presentation of August claims.

VI. Old Business:
   A. Continue Discussion of Future Courthouse Repairs.
      1. Discuss Action from Executive Committee Requesting Additional Review of Window Replacement Project.
   B. 457 Plan Bid Request.

VII. New Business:
   A. Health Care Plan:
      1. August Fund Balance & Medical Claims Reports (available at mtg.), claims, reinsurance, loss control & administration expense reports.
      2. Discuss Current Agreement for Health Care Consultation Services.
   B. Labor issues.
      1. Discuss Negotiation of Memorandum of Understanding per Finance Committee.
   C. Closed Session to Review Closed Session Meeting Minutes per 5 ILCS 120/2(c)(21).

VI. Next regular meeting date/time/location: Tuesday, October 4, 2016, 5:00 p.m., North Court Jury Room 102J, Judicial Wing, Courthouse.

VIII. Adjourn meeting.

9/1/16