MEETING NOTICE
ADMINISTRATION COMMITTEE
NORTH COURT JURY ROOM 102J, JUDICIAL WING
HENRY COUNTY COURTHOUSE
5:00 P.M., TUESDAY, AUGUST 2, 2016

AGENDA

Call meeting to order.

I. Approval of the agenda.

II. Approval of the July 5, 2016 Administration Committee meeting minutes (enclosed).

III. Public Comment.

IV. Current and future Courthouse/Jail Complex maintenance issues -- Steve Wells.
- A. Bid Opening for Plaster Work on 2nd Floor of Old Courthouse.
  - 1. Review and Recommendation for Approval of Plaster Work Bid.
- B. Discuss Update on County Buildings Personnel.
- C. Review and Recommend the FY16-17 County Buildings and Capital Building Fund Budgets (available at meeting).
- B. Electricity, Gas and Water Usage Charts (available at meeting).

V. Presentation of July claims.

VI. Old Business:
- A. Continue Discussion of Future Courthouse Repairs.
  - 1. Review State's Attorney Opinion Regarding Acceptance of Previously Bid Window Replacements.
- B. 457 Plan Bid Request.

VII. New Business:
- A. Health Care Plan:
  - 1. July Fund Balance & Medical Claims Reports (available at mtg.), claims, reinsurance, loss control & administration expense reports.
- B. Review and Recommend the FY16-17 TORT and Health Care Plan Budgets (available at meeting).
- C. Labor issues.

VI. Next regular meeting date/time/location: Tuesday, September 6, 2016, 5:00 p.m., North Court Jury Room 102J, Judicial Wing, Courthouse.

VIII. Adjourn meeting.

7/28/16