

MEETING NOTICE
ADMINISTRATION COMMITTEE
NORTH COURT JURY ROOM 102J, JUDICIAL WING
HENRY COUNTY COURTHOUSE
5:00 P.M., TUESDAY, JULY 7, 2015

AGENDA

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the June 2, 2015 Administration Committee meeting minutes (enclosed).
- III. Public Comment.
- IV. Presentation on NACo Services, Mr. Jim Healy, Secretary//Treasurer of Illinois County Association and NACo Board of Director.
- V. Open Sealed Personnel Property Bids.
- VI. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
 - A. Review Sidewalk Replacement Bids on East Side of Building.
 - B. Electricity, Gas and Water Usage Charts (available at meeting).
- VII. Presentation of June claims.
- VIII. Old Business:
 - A. Courthouse Repairs.
 1. Review Draft Bid Documents for Next Phase Courthouse Repairs – Mr. Bill Phillips & Mr. Doug Bentzinger, Phillips and Associates Architects.
 - B. Status of Old Jail Basement Clean-up.
 - C. 457 Plan Bid Request.
 - D. Discuss NACo Prescription Drug Program.
- IX. New Business:
 - A. Health Care Plan:
 1. June Fund Balance & Medical Claims Reports (available at mtg.), claims, reinsurance, loss control & administration expense reports.
 2. Review and Recommend Health Care Plan Revisions from the Health Care Plan Advisory Committee.
 3. Review Health Care Plan Claim Appeal.

- B. Review and Recommend Health Care Reinsurance Bid for FY15-16
– Mr. Jim Grier and Mr. Kevin Hermie, Insurance Advisory
Committee.
 - C. Review and Recommend FY16 Health Care Plan Premiums
 - D. Revisions to the Henry County Schedule of Personnel Practices.
 - E. Labor issues.
- VI. Next regular meeting date/time/location: Tuesday, August 4, 2015,
5:00 p.m., North Court Jury Room 102J, Judicial Wing, Courthouse.
- X. Adjourn meeting.