

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
NORTH COURT JURY ROOM 102J, JUDICIAL WING  
HENRY COUNTY COURTHOUSE  
5:00 P.M., TUESDAY, JUNE 2, 2015

**AGENDA**

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the May 5, 2015 Administration Committee meeting minutes and the May 13, 2015 Special Administration Committee meeting minutes (enclosed).
- III. Public Comment.
- IV. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
  - A. Discuss Sidewalk Replacement on East Side of Building.
  - B. Electricity, Gas and Water Usage Charts (available at meeting).
- V. Presentation of May claims.
- VI. Old Business:
  - A. Courthouse Repairs.
    1. Update on Current Repairs.
  - B. Status of Old Jail Basement Clean-up.
  - C. 457 Plan Bid Request.
  - D. Discuss NACo Prescription Drug Program.
- VII. New Business:
  - A. Health Care Plan:
    1. May Fund Balance & Medical Claims Reports (available at mtg.), claims, reinsurance, loss control & administration expense reports.
    2. Recommended Health Care Plan Revisions.
  - B. Review Quarterly Property/Casualty and Workers Compensation Insurance Claim Information.
  - C. Revisions to the Henry County Schedule of Personnel Practices.
  - D. Closed session to discuss collective negotiating matters per 5 ILCS 120/2(c)(2).
  - E. Labor issues.
- VI. Next regular meeting date/time/location: Tuesday, July 7, 2015, 5:00 p.m., North Court Jury Room 102J, Judicial Wing, Courthouse.
- VIII. Adjourn meeting.