

MEETING NOTICE
ADMINISTRATION COMMITTEE
NORTH COURT JURY ROOM 102J, JUDICIAL WING
HENRY COUNTY COURTHOUSE
5:00 P.M., WEDNESDAY, JANUARY 14, 2015

AGENDA

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the December 9, 2014 Administration Committee meeting minutes (enclosed).
- III. Public Comment.
- IV. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
 - A. Electricity, Gas and Water Usage Charts (available at meeting).
 - B. Review Long-Range Plans.
- V. Presentation of December claims.
- VI. Old Business:
 - A. Courthouse Repairs.
 1. Update on Current Repairs.
 2. Upcoming Courthouse Repair Project – Mr. Bill Phillips.
 - B. Status of Old Jail Basement Clean-up.
 - C. 457 Plan Bid Request.
- VII. New Business:
 - A. Health Care Plan Fund:
 1. December Fund Balance & Medical Claims Reports (available at mtg.), claims, reinsurance, loss control & administration expense reports (enclosed).
 2. Discussion of current Health Care Plan TPA Status.
 - B. Discuss Addition of Concealed Carry Policy to Schedule of Personnel Policy (attached).
 - C. Labor issues.
- VI. Next regular meeting date/time/location: Tuesday, February 3, 2015, 5:00 p.m., North Court Jury Room 102J, Judicial Wing, Courthouse.
- VIII. Adjourn meeting.