

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
NORTH COURT JURY ROOM 102J, JUDICIAL WING  
HENRY COUNTY COURTHOUSE  
6:00 P.M., WEDNESDAY, OCTOBER 8, 2014

**AGENDA**

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the September 3, 2014 Administration Committee meeting minutes (enclosed).
- III. Public Comment.
- IV. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
  - A. Electricity, Gas and Water Usage Charts (available at meeting).
- V. Presentation of September claims.
- VI. Old Business:
  - A. Courthouse Repairs.
    1. Update on Courthouse Repair and Paint Work Project.
  - B. Status of Old Jail Basement Clean-up.
  - C. 457 Plan Bid Request.
- VII. New Business:
  - A. Health Care Plan Fund:
    1. August Fund Balance & Medical Claims Reports (available at mtg.), July claims, reinsurance, loss control & administration expense reports (enclosed).
    2. Discussion of current Health Care Plan TPA Status.
    3. Annual Flu Shots.
  - B. Cyber Liability Insurance.
  - C. Labor issues.
- VI. Next regular meeting date/time/location: Wednesday, November 5, 2014, 6:00 p.m., North Court Jury Room 102J, Judicial Wing, Courthouse.
- VIII. Adjourn meeting.