

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM #303C, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, DECEMBER 4, 2013

AGENDA

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the November 6, 2013 Administration Committee meeting minutes (enclosed).
- III. Public Comment.
- IV. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
 - A. Electricity, Gas and Water Usage Charts (available at meeting).
- V. Presentation of November claims.
- VI. Old Business:
 - A. Courthouse Repairs.
 1. Status of Courthouse Lighting Project.
 - a. Acceptance and Approval of Courthouse Lighting Project Bid.
 2. Update on DCEO Courthouse Repair Grant.
 3. Discuss Re-bidding of Courthouse Repair Project.
- VII. New Business:
 - A. Health Care Plan Fund Reports:
 1. October Fund Balance & Medical Claims Reports (available at mtg.), September claims, reinsurance, loss control & administration expense reports (enclosed).
 - B. Labor issues.
- VI. Next regular meeting date/time/location: Wednesday, January 8, 2014, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VIII. Adjourn meeting.