

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM #303C, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, NOVEMBER 6, 2013

****REVISED****

AGENDA

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the October 2, 2013 Administration Committee meeting minutes (enclosed).
- III. Public Comment.
- IV. Discussion on FY14 Property/Casualty Insurance Quotes, Mr. Kevin Hermie & Mr. Jim Grier, Insurance Advisory Committee.
- V. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
 - A. Review of Electricity Bidding, Mr. Mike Ellis, E-Quantum Consulting.
 1. Approval of E-Quantum Consulting Agreement.**
 2. Approval of Building Operation and Maintenance Agreement.**
 - B. Electricity, Gas and Water Usage Charts (available at meeting).
- VI. Presentation of October claims.
- VII. Old Business:
 - A. Courthouse Repairs.
 1. Status of Courthouse Lighting Project.
 2. Update on DCEO Courthouse Repair Grant.
 - B. Review of Retiree Health Care Costs (held over from the October meeting).
- VIII. New Business:
 - A. Health Care Plan Fund Reports:
 1. September Fund Balance & Medical Claims Reports (available at mtg.), August claims, reinsurance, loss control & administration expense reports (enclosed).
 - B. Closed Session to Review Health Care Plan Claim Appeal.
 - C. Approval of Side Letter between FOP Labor Council and County of Henry/Henry County Sheriff (draft available at meeting).

D. Labor issues.

VI. Next regular meeting date/time/location: Wednesday, December 4, 2013, 6:00 p.m., Board Conference Room #303C, Courthouse.

IX. Adjourn meeting.