

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM #303C, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, SEPTEMBER 4, 2013

AGENDA

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the August 7, 2013 Administration Committee meeting minutes (enclosed).
- III. Public Comment.
- IV. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
 - A. Electricity, Gas and Water Usage Charts (available at meeting).
 - B. Cooling Unit for Jail Control Room.
- V. Presentation of August claims.
- VI. Old Business:
 - A. Courthouse Repairs.
 1. Status of Limited Courthouse Sheet Metal Repair Project.
 2. Status of Courthouse Lighting Project.
 3. Update on DCEO Courthouse Repair Grant.
 - B. Review of Retiree Health Care Costs (held over from the August meeting).
- VII. New Business:
 - A. Health Care Plan Fund Reports:
 1. August Fund Balance & Medical Claims Reports (available at mtg.), July claims, reinsurance, loss control & administration expense reports (enclosed).
 - B. Labor issues.
 - C. Review of Closed Session Meeting Minutes per 5 ILCS 120/2(c)(21).
- VI. Next regular meeting date/time/location: Wednesday, October 2, 2013, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VIII. Adjourn meeting.