

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
BOARD CONFERENCE ROOM #303C, THIRD FLOOR  
HENRY COUNTY COURTHOUSE  
6:00 P.M., WEDNESDAY, JUNE 5, 2013

**AGENDA**

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the May 8, 2013 Administration Committee meeting minutes (enclosed).
- III. Public Comment.
- IV. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
  - A. Electricity, Gas and Water Usage Charts (available at meeting).
- V. Presentation of May claims.
- VI. Old Business:
  - A. Courthouse Repairs.
    1. Acceptance and Approval of Phase IV Courthouse Repair Bid.
    2. Update on DCEO Courthouse Repair Grant.
    3. Courthouse Lighting Project.
- VII. New Business:
  - A. Health Care Plan Fund Reports:
    1. May Fund Balance & Medical Claims Reports (available at mtg.), April claims, reinsurance, loss control & administration expense reports (enclosed).
  - B. Review of Retiree Health Care Costs.
  - C. Labor issues.
- VI. Next regular meeting date/time/location: Wednesday, July 3, 2013, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VIII. Adjourn meeting.