

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM #303C, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, MAY 8, 2013

AGENDA

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the April 3, 2013 Administration Committee meeting minutes (enclosed).
- III. Public Comment.
- IV. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
 - A. Electricity, Gas and Water Usage Charts (available at meeting).
- V. Presentation of April claims.
- VI. Old Business:
 - A. Courthouse Repairs.
 1. Approval of Phase IV Courthouse Repair Bid Documents.
 2. Update on DCEO Courthouse Repair Grant.
- VII. New Business:
 - A. Health Care Plan Fund Reports:
 1. April Fund Balance & Medical Claims Reports (available at mtg.), March claims, reinsurance, loss control & administration expense reports (enclosed).
 2. Recommendations from Health Care Plan Advisory Committee including Revision to the Henry County Health Care Plan.
 3. Recommendation for Mammogram Program.
 4. Health Services Agreement between Henry County and HealthLink.
 - B. Draft Revisions to the Schedule of Personnel Practices.
 - C. Draft Revisions to Henry County Employment Application.
 - D. Labor issues.
- VI. Next regular meeting date/time/location: Wednesday, June 5, 2013, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VIII. Adjourn meeting.