

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM #303C, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, FEBRUARY 6, 2013

****REVISED****

AGENDA

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the January 2, 2013 Administration Committee meeting minutes (enclosed).
- III. Public Comment.
- IV. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
 - A. Electricity, Gas and Water Usage Charts (available at meeting).
 - B. Prioritization of Courthouse Projects, Steve Wells (held over from January meeting).
- V. Presentation of January claims.
- VI. Old Business:
 - A. Courthouse Repairs.
 1. Donation Request Letters for Courthouse Repairs.
 2. Update on DCEO Courthouse Repair Grant.
 - B. Formal Random Drug Testing Procedures for FOP Employees.
- VII. New Business:
 - A. Health Care Plan Fund Reports:
 1. January Fund Balance & Medical Claims Reports (available at mtg.), December claims, reinsurance, loss control & administration expense reports (enclosed).
 - B. Approval of Collective Bargaining Agreement between County of Henry and Henry County Highway Department and Laborers International Union of North America, Local 538.
 - C. Approval of Collective Bargaining Agreement between County of Henry and Henry County Clerk/Recorder, Coroner, Treasurer and Sheriff of Henry County and AFSCME Council 31, AFL-CIO.
 - D. Labor issues.
 1. Request for Notification of New Employees and Wages.**
 2. Discussion of Tiered Wage System.**

VI. Next regular meeting date/time/location: Wednesday, March 6, 2013, 6:00 p.m., Board Conference Room #303C, Courthouse.

VIII. Adjourn meeting.

****Revised 2/1/13**