

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM #303C, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, NOVEMBER 7, 2012

AGENDA

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the October 3, 2012 Administration Committee meeting minutes (enclosed).
- III. Public Comment.
- IV. Discussion of FY13 Property/Casualty Insurance Quote, Mr. Kevin Hermie & Mr. Jim Grier, Insurance Advisory Committee.
- V. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
 - A. Electricity, Gas and Water Usage Charts (available at meeting).
 - B. Timeclock Purchase.
- VI. Presentation of October claims.
- VII. Old Business:
 - A. Courthouse Repairs.
 1. Update on DCEO Courthouse Repair Grant.
 - B. SpyGlass Audit Service Agreement (attached).
- VIII. New Business:
 - A. Health Care Plan Fund Reports:
 1. October Fund Balance & Medical Claims Reports (available at mtg.), September claims, reinsurance, loss control & administration expense reports (enclosed).
 - B. County Employee Vaccinations.
 - C. Labor Agreement between FOP Labor Council and County of Henry/Henry County Sheriff (draft available at meeting).
 - D. Labor issues.
- VI. Next regular meeting date/time/location: Wednesday, December 5, 2012, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.