

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM #303C, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., THURSDAY, AUGUST 8, 2012

AGENDA

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the July 5, 2012 Administration Committee meeting minutes. (enclosed)
- III. Public Comment.
- IV. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
 - A. Electricity, Gas and Water Usage Charts. (available at meeting)
- V. Presentation of July claims.
- VI. Old Business:
 - A. Courthouse Repairs.
 1. Additional Courthouse Repair Projects Necessary – Mr. Bill Phillips.
 2. Update on DCEO Courthouse Repair Grant.
 - B. Draft Schedule of Personnel Practice Changes.
- VII. New Business:
 - A. Health Care Plan Fund Reports:
 1. July Fund Balance & Medical Claims Reports. (available at mtg.) June claims, reinsurance, loss control & administration expense reports. (enclosed)
 2. Bi-Annual Blood Profile.
 - B. Sealed Personal Property Bid.
 - C. Labor issues.
- VI. Next regular meeting date/time/location: Wednesday, August 8, 2012, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.