

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
BOARD CONFERENCE ROOM #303C, THIRD FLOOR  
HENRY COUNTY COURTHOUSE  
5:00 P.M., THURSDAY, JULY 5, 2012

**AGENDA**

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the June 6, 2012 and June 21, 2012 Administration Committee meeting minutes. (enclosed)
- III. Public Comment.
- IV. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
  - A. Electricity, Gas and Water Usage Charts. (available at meeting)
- V. Presentation of June claims.
- VI. Old Business:
  - A. Courthouse Repairs.
    1. Update on Tuckpointing Project.
    2. Update on Roof Repair Project.
    3. Update on DCEO Courthouse Repair Grant.
- VII. New Business:
  - A. Health Care Plan Fund Reports:
    1. June Fund Balance & Medical Claims Reports. (available at mtg.) May claims, reinsurance, loss control & administration expense reports. (enclosed)
  - B. Draft Schedule of Personnel Practice Changes. (available at meeting)
  - C. Review of Health Care Plan bids/FY12-13 Reinsurance.
  - D. Proposed FY13 County Building, TORT, Health Care Plan and Capital Building Fund Budgets. (available at meeting)
  - E. Labor issues.
- VI. Next regular meeting date/time/location: Wednesday, August 8, 2012, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.