

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
BOARD CONFERENCE ROOM #303C, THIRD FLOOR  
HENRY COUNTY COURTHOUSE  
6:00 P.M., WEDNESDAY, JUNE 6, 2012

**AGENDA**

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the May 2, 2012 Administration Committee meeting minutes. (enclosed)
- III. Public Comment.
- IV. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
  - A. Electricity, Gas and Water Usage Charts. (available at meeting)
- V. Presentation of May claims.
- VI. Old Business:
  - A. Courthouse Repairs.
    1. Update on Tuckpointing Project.
    2. Update on Roof Repair Project.
    3. Update on DCEO Courthouse Repair Grant.
- VII. New Business:
  - A. Health Care Plan Fund Reports:
    1. May Fund Balance & Medical Claims Reports. (available at mtg.) April claims, reinsurance, loss control & administration expense reports. (enclosed)
  - B. Life Insurance Company Request for Business. (available at meeting)
  - C. 2004 Refunded Bond Refunding Option. (attached)
  - D. Labor issues.
- VI. Next regular meeting date/time/location: Thursday, July 5, 2012, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.