

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM #303C, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, FEBRUARY 8, 2012

AGENDA

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the January 4, 2012 and January 31, 2012 Administration Committee meeting minutes. (enclosed)
- III. Public Comment.
- IV. Presentation of Purchase Offer from Village of Cambridge, Mr. Dwaine Van Meenen.
- V. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
- VI. Presentation of January claims.
- VII. Old Business:
 - A. Courthouse Repairs – Mr. Bill Phillips, Phillips and Associates.
 1. Approval of Tuckpointing Bids.
 - B. Review of Worker's Compensation Cost Sharing.
 - C. Alternative Labor Attorney Options.
 - D. Recommended Creation of Labor Negotiating Team vs. Use of an Established Committee.
- VIII. New Business:
 - A. Health Care Plan Fund Reports:
 1. January Fund Balance & Medical Claims Reports. (available at mtg.) December claims, reinsurance, loss control & administration expense reports. (enclosed)
 - B. Request by Executive Committee to Review Draft Revisions to Standing Committees. (draft enclosed)
 - C. Labor issues.
- VI. Next regular meeting date/time/location: Wednesday, March 7, 2012, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.