

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
BOARD CONFERENCE ROOM #303C, THIRD FLOOR  
HENRY COUNTY COURTHOUSE  
6:00 P.M., WEDNESDAY, DECEMBER 7, 2011

**\*\*REVISED\*\***

**AGENDA**

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the November 2, 2011 Administration Committee meeting minutes. (enclosed)
- III. Public Comment.
- IV. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.  
~~Restroom's Office Renovation~~
- V. Presentation of November claims.
- VI. Old Business:
  - A. Courthouse Repairs/Grant Update.
    1. Additional Unfunded Courthouse Repairs.
  - B. Flexible Spending Accounts. (being held over until the January meeting)
  - C. Energy & Natural Gas Consultant.
- VII. New Business:
  - A. Health Care Plan Fund Reports:
    1. November Fund Balance & Medical Claims Reports. (available at mtg.) October claims, reinsurance, loss control & administration expense reports. (enclosed)
  - B. Discuss Joint Insurance Request from Henry County Communities.\*\*
  - C. Labor issues.  
~~Other issues.~~
- VI. Next regular meeting date/time/location: Wednesday, January 4, 2012, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.

**\*\*Revised 12-7-11**