

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM #303C, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, JUNE 8, 2011

AGENDA

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the May 4, 2011 Administration Committee meeting minutes. (enclosed) *+ June 6, 2011*
- III. Review of FY11-12 Reinsurance Quotes.
- IV. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon. **Window replacement bid (Assessor)*
- V. Presentation of May claims.
- VI. Old Business:
 - A. Courthouse Repairs/Grant Update. *(on vacation)*
 - B. Intergovernmental Agreement between Village of Cambridge and Henry County to approve an Easement Agreement for Pipe Replacement. *(July)*
 - C. Health Savings Accounts/Flexible Spending Accounts.
- VII. New Business:
 - A. Health Care Plan Fund Reports:
 1. May Fund Balance & Medical Claims Reports. (available at mtg.) April claims, reinsurance, loss control & administration expense reports. (enclosed)
 - B. Jail Dishwasher Maintenance Contract.
 - C. Labor issues.
 - D. *Union Contract Addendum.*
Highway
- VI. Next regular meeting date/time/location: Wednesday, July 6, 2011, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.