

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM #303C, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, APRIL 6, 2011

AGENDA

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the March 2, 2011 Administration Committee meeting minutes. (enclosed)
- III. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
 - A. Grant Availability for Jail Lighting Upgrade.
- IV. Presentation of March claims.
- V. Old Business:
 - A. Courthouse Repairs/Grant Update.
 - B. Parking Restrictions on South Main Street.
 - 1. Department Head Opinion.
 - C. Purchase of an Automated External Defibrillator for Courthouse.
- VI. New Business:
 - A. Health Care Plan Fund Reports:
 - 1. March Fund Balance & Medical Claims Reports. (available at mtg.) February claims, reinsurance, loss control & administration expense reports. (enclosed)
 - 2. Recommendations from Health Care Advisory Committee.
 - B. Request from Village of Cambridge to approve an Easement for Pipe Replacement. (see enclosed map)
 - C. Payroll Automation.
 - D. Labor issues.
- VI. Next regular meeting date/time/location: Wednesday, May 4 2011, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.