

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
BOARD CONFERENCE ROOM #303C, THIRD FLOOR  
HENRY COUNTY COURTHOUSE  
6:00 P.M., WEDNESDAY, JANUARY 5, 2011

**AGENDA**

Call meeting to order and approval of the agenda.

- I. Approval of the December 9, 2010 Administration Committee meeting minutes. (enclosed)
- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
- III. Presentation of December claims.
- IV. Old Business:
  - A. Courthouse Repairs/Grant Update.
  - B. Henry County Early Retirement Incentive.
- V. New Business:
  - A. Health Care Plan Fund Reports:
    1. December Fund Balance & Medical Claims Reports.  
(available at mtg.) November claims, reinsurance, loss control & administration expense reports. (enclosed)
  - B. Energy Quotes.
  - C. FY10 Comp Time Report.
  - D. Labor issues.
  - E. *Trivium Call Analyst Maintenance Agreement*
- VI. Next regular meeting date/time/location: Wednesday, February 2, 2011, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.