

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., **THURSDAY**, DECEMBER 9, 2010

AGENDA

Call meeting to order and approval of the agenda.

- I. Approval of the November 3, 2010 Administration Committee meeting minutes. (enclosed)
- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
A. Salt Spreader Purchase.
- III. Presentation of November claims.
- IV. Old Business:
 - A. Courthouse Repairs/Grant Update.
 - B. Henry County Early Retirement Incentive.
- V. New Business:
 - A. Health Care Plan Fund Reports:
 1. November Fund Balance & Medical Claims Reports. (available at mtg.) October claims, reinsurance, loss control & administration expense reports. (enclosed)
 - B. Labor issues.
 - C. Outside Agency Appointments.**
 - D. Nationwide Request to Add Employee Option.**
- VI. Next regular meeting date/time/location: Wednesday, January 5, 2011, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.