

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM, THIRD FLOOR
HENRY COUNTY COURTHOUSE
5:00 P.M., TUESDAY, OCTOBER 5, 2010

AGENDA

Call meeting to order and approval of the agenda.

- I. Approval of the September 8, 2010 Administration Committee meeting minutes. (enclosed)
- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
 - A. Radio Room/Jail UPS Systems.
 - B. Henry County Courthouse Door & Panic Alarm Maintenance Agreement. (attached)
 - C. Building Operation & Maintenance Agreement. (attached)
- III. Discussion of FY11 Property/Casualty Insurance Quote with Mr. Kevin Hermie, Insurance Advisory Committee.**
- IV. Presentation of September claims.
- V. Old Business:
 - A. Courthouse Repairs.
 1. Landmarks Clocktower Grant Update. *DCED grant*
 - B. Discussion on After Hours Parking on Center Street.
- VI. New Business:
 - A. Health Care Plan Fund Reports:
 1. July & August Fund Balance & Medical Claims Reports. (available at mtg.) July claims, reinsurance, loss control & administration expense reports. (enclosed)
 - B. Henry County Early Retirement Incentive.
 - C. Labor issues. - *FOP 2%, 2%*
- VI. Next regular meeting date/time/location: Wednesday, November 3, 2010, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.

***Revised 10-1-10*