

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, SEPTEMBER 8, 2010

AGENDA

Call meeting to order and approval of the agenda.

- I. Approval of the August 4, 2010 Administration Committee meeting minutes. (enclosed)
- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
- III. Presentation of August claims.
- IV. Old Business:
 - A. Courthouse Repairs.
 1. Landmarks Clocktower Grant Update.
 - B. Revisions to the Purchasing Policy.
 - C. Discussion on After Hours Parking on Center Street.
- V. New Business:
 - A. Health Care Plan Fund Reports:
 1. July & August Fund Balance & Medical Claims Reports. (available at mtg.) July claims, reinsurance, loss control & administration expense reports. (enclosed)
 - B. IL Energy Efficiency and Conservation Block Grant Agreements.
 - C. Labor issues.
 - D. Review of Closed Session Meeting Minutes.
 - E. *Memorial Fund*
- VI. Next regular meeting date/time/location: Wednesday, October 6, 2010, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.