

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, MAY 5, 2010

AGENDA

Call meeting to order and approval of the agenda.

- I. Approval of the April 7, 2010 Administration Committee meeting minutes. (enclosed)
- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
 - A. Courthouse Grounds. *Comp time*
- III. Presentation of April claims.
- IV. Old Business:
 - A. Revisions to Henry County Schedule of Personnel Practices. (held over from April meeting)
 - B. Courthouse Repairs.
 1. Landmarks Grant Update/Continue Discussion.
 - C. Coast2Coast Prescription Card.
- V. New Business:
 - A. Health Care Plan Fund Reports:
 1. April Fund Balance & Medical Claims Reports. (available at mtg.) March claims, reinsurance, loss control & administration expense reports. (enclosed)
 2. Health Care Plan Claim Appeal(s).
 3. Mammogram Program. (available at meeting)
 - B. Labor issues.
- VI. Next regular meeting date/time/location: Wednesday, June 2, 2010, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.