

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
BOARD CONFERENCE ROOM, THIRD FLOOR  
HENRY COUNTY COURTHOUSE  
6:00 P.M., WEDNESDAY, APRIL 7, 2010

**AGENDA**

Call meeting to order and approval of the agenda.

- I. Approval of the March 3, 2010 Administration Committee meeting minutes. (enclosed)
- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
  - A. Courthouse Grounds.
  - B. Discussion of Repairs to Parking Lots.
- III. Presentation of March claims.
- IV. Old Business:
  - A. Courthouse Repairs.
    1. Landmarks Grant Update.
    2. Bond Options.
  - B. Parking Lot Lease Agreement. (enclosed)
  - C. Revisions to Henry County Schedule of Personnel Practices. (held over from March meeting)
- V. New Business:
  - A. Health Care Plan Fund Reports:
    1. March Fund Balance & Medical Claims Reports. (available at mtg.) February claims, reinsurance, loss control & administration expense reports. (enclosed)
    2. Health Care Plan Claim Appeal(s).
  - B. Health Care Plan Advisory Committee.
  - C. Jail Dishwasher Maintenance Contract.
  - D. Coast2Coast Prescription Card. (materials enclosed)
  - E. Labor issues.
  - F. *Request for Video Cameras*
- VI. Next regular meeting date/time/location: Wednesday, May 5, 2010, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.