

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
BOARD CONFERENCE ROOM, THIRD FLOOR  
HENRY COUNTY COURTHOUSE  
5:00 P.M., WEDNESDAY, FEBRUARY 3, 2010

**AGENDA**

Call meeting to order and approval of the agenda.

- I. Approval of the January 6, 2010 Administration Committee meeting minutes. (enclosed)
- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.  
*A. Drain Cleaning Machine*
- III. Presentation of January claims.
- IV. Old Business:
  - A. Courthouse Repairs.
  - B. Revisions to Henry County Schedule of Personnel Practices. (held over from January meeting)
- V. New Business:
  - A. Health Care Plan Fund Reports:
    1. January Fund Balance & Medical Claims Reports. (available at mtg.) December claims, reinsurance, loss control & administration expense reports. (enclosed)
  - B. Labor issues.
- VI. Next regular meeting date/time/location: Wednesday, March 3, 2010, 5:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.

*2. Health Care Plan Claim Appeal*