

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM, THIRD FLOOR
HENRY COUNTY COURTHOUSE
5:00 P.M., WEDNESDAY, NOVEMBER 4, 2009

AGENDA

Call meeting to order and approval of the agenda.

- I. Approval of the October 7, 2009 Administration Committee meeting minutes. (enclosed)
- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
 - A. “Patching Work” to façade of Old Courthouse.
 - B. Replacement of Makeup Tank for Boiler. (available at meeting)
- III. Presentation of October claims.
- IV. Old Business:
 - A. Geneseo Telephone Company Software Purchase.
 - B. Courthouse Repairs.
 1. Ad Hoc Referendum Committee.
- V. New Business:
 - A. Health Care Plan Fund Reports:
 1. October Fund Balance & Medical Claims Reports.
(available at mtg.) September claims, reinsurance, loss control & administration expense reports. (enclosed)
 - B. Health Care Plan Changes. (draft language available at meeting)
 - C. Grant Update/Discussion.
 - D. Request from Plan/Dev Committee to Establish a Standardized Mileage Form.
 - E. Labor issues.
- VI. Next regular meeting date/time/location: Wednesday, December 2, 2009, 5:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.